



Founded in 1905

Southern Tasmanian BOWLS Association Inc

Trading as	Bowls Tasmania South	ABN: 12 820 830 594
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President	Peter Kirby	0400 914 818
Deputy President	Kerrie Lane	
Secretary	Paul Matthews	0409 703 073

Minutes of the BTS Board Meeting held on Monday 18 March 2024 at 6.00pm via Zoom

Welcome

1. President Peter Kirby opened the meeting at 6.05pm.

Attendance

Present: Peter Kirby (President), Kerrie Lane (Deputy President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Paul Hoddy (Statistician), Barbara Rankin, John Scott, Brad Johns, Crystal Brooks, Ross Bannister (Chair Match Committee), Michael Andersch (Chair Officiating Committee)

Guest: Anne Mullavey (BTAS Director)

Apologies: Bernard Knight (BTAS Director)

Confirm minutes of previous meeting

2. The Secretary moved that the minutes of the meeting held on 28 February 2024 be confirmed. Seconded Ross Bannister. **CARRIED**

Business arising from previous minutes

3. **Hosting BTS Events.** The following is known at this time:
 - Delegates Meeting (25 March) will be held at Sandy Bay.
 - Presentation Night (13 May) will again be hosted by Rosny Park.
 - Annual General Meeting (16 June) is still to be decided. He had received (to date) one expression of interest to host the meeting.
4. **Medical cards.** The Secretary received a copy of the medical information card used by Howrah and will make something similar available to clubs.
ACTION: Secretary
5. **Census of members.** The Statistician is still to pull census data from BowlsLink.
ACTION: Statistician
6. **Zone Liaison Officers.** The Deputy President advised that discussions between ZLOs and clubs was still to occur.
ACTION: Deputy President
7. **Governance.** The President and Secretary are yet to meet to review or progress the following action items:
 - Strategic Plan
 - Financial Management Policy
 - Constitution

Correspondence

8. The Secretary reported that there were 204 emails received (not counting 32 SPAM emails) and 142 emails sent between 25 February 2024 and 15 March 2024.
9. The Secretary noted the following items had been finalised:
 - Glenorchy Rodman – Flooding event and forfeit to Geeveston.
 - Glenorchy Rodman – Code of Conduct complaint.
 - Huonville – Protested re Heat Policy.
10. The Secretary noted the following items from Bowls Tasmania:
 - Bowls Tasmania: EOI 2024 State Bowling Arm Team
 - Tasmania Tridents Election Commitment Proposal
 - Champion of Champions Championships
11. The Secretary noted the following items for which advice was provided:
 - Claremont – Enquiry re Barefoot Champion of Champions.
 - Glenorchy City – Enquiry re Entry of Results into BowlsLink.
 - Glenorchy City – Dispensation for finals.
 - Geeveston – Enquiry re Eligibility for finals.
 - Glenorchy Rodman – Clarification of COP rule 1.14(d).
 - Sandy Bay – Umpires for Preliminary finals.
12. **Ladies Div 2 Round 18 game.** Kingborough protest Buckingham's use of ineligible Division 1 players. The BTS Match Committee ruled that the protest re breaching COP rule 3.27 (b) was upheld, and Kingborough will receive an additional 10 points for a total of 129 points. As a result of this decision:
 - Kingborough (on 129 points) will move from 5th to 3rd on the ladder.
 - As 3rd on the ladder, Kingborough has the venue choice for prelim final.
 - Dover (on 122 points) will move from 3rd to 4th on the ladder.
 - Howrah (on 121 points) will move to 5th on the ladder and not contest finals.
 - Buckingham (on 96 points) will move from 7th to 8th on the ladder.

Howrah and Dover both expressed their discontent with the outcome of this protest. Both clubs argued that the penalty to Buckingham was inadequate given the disruption caused to the ladder.

Paul Matthews suggested harsher penalties were required so that the defaulting club is "hurt" by the penalty. Peter suggested granting discretionary powers to the BTS Match Committee to impose harsher penalties. The Board resolved to refer this matter to the Conditions of Play Committee for further consideration.

ACTION: COP Committee

13. **Champion of Champions.** Paul Hoddy has setup the Club Champion of Champions, and Barefoot Champion of Champions in BowlsLink and will send links to the Secretary. Clubs will be asked to register participants via BowlsLink by the closing date of 13 April.

ACTION: Secretary
14. **Presentation Night.** The Secretary reported that the Presentation Night will now be Monday 12 May and not Tuesday 13 May as agreed at the last meeting at the request of Rosny Park.
15. The Secretary reported that clubs have been asked to update website information for the winter/off-season.

16. Bowls Tasmania provided BTS with 2023 Census Data. This was passed to the Secretary of the Pennant Review Working Group for consideration.
17. Divergence Built – the Open Gender Premier Division sponsors – provided an Info Sheet that has been published to the BTS website.
18. **Kingborough suspension action.** The Secretary noted that Kingborough had warned of potential suspension of player(s) but at the time of this meeting no formal advice has been received. A player was named as being “suspended from representing the club” while the matter was dealt with under procedural fairness. The named player participated in Bowls TAS Gala Week Fours, but not as a representative of the Kingborough Bowls Club. The Secretary advised that he did not forward this to Bowls TAS for this reason, and because the matter was still being dealt with by the club. Michael advised that the KBCC Board met tonight and formal advice of the outcome of this matter will be forwarded to the BTS Secretary after all parties have been advised.
19. Claremont submitted a request to amend the BTS Gender Diversity policy by adding guidance like that found in the Bowls England policy regarding requests to acknowledge change of gender and requests to participate in female competition.
20. Moved Paul Matthews, seconded Kerrie Lane that outwards correspondence be endorsed, and inwards correspondence be accepted. **CARRIED**

Reports

21. **Finance.** Deb Jeffrey provided financial reports for January / February 2024 (see Appendix 1). Honoraria and budget will be worked out for presentation at the April Board meeting. Moved Deb Jeffrey, seconded Paul Hoddy, that the financial reports be accepted as presented. **CARRIED**

The cost for Presentation Night was quoted by Rosny as \$23 per person plus GST so the cost will be \$25 per person including GST. Paul Hoddy will setup an event in BowlsLink so attendees can register/pay online. The Secretary will invite sponsors and prepare the running sheet. **ACTION: Secretary**

22. **Match Committee.** Ross provided his report (see Appendix 2). The following is noted:
 - Buckingham would be hosting the Ladies Grand Finals on 26 March.
 - Buckingham would be hosting the Midweek Grand Finals on 10 April.
 - Howrah will host the Barefoot Champion of Champions on 24 April.
 - Kingborough will host the Champion of Champions on 29 April – 1 May.

Claremont, Kingborough, and Beltana have offered greens for the Open Gender Grand Finals on 13 April. Ross put forward split finals whereby lower divisions (Divisions 4, 5, 6, 7) play in the morning, and higher divisions (Premier, Divisions 1, 2 and 3) play in the afternoon. This will mean only two clubs will be required, and umpiring/officiating will be easier.

Ross moved that Beltana and Claremont be used, with morning games starting at 9.00am and afternoon games starting at 1.00pm. Seconded Barbara Rankin.

CARRIED

ACTION: Match Committee

23. **Officiating Panel.** Michael provided his report (see Appendix 3). Umpires are being allocated for Fours this week, Ladies and Midweek finals, and (later) Saturday finals. Clarification will be distributed regarding movement of players.
24. **Coaches Panel.** Ross asked the Board for agreement to run winter coaching sessions again this year, and we pay Howrah for the use of the indoor centre. Rob McGuire has a lot of cards to be distributed, and the BTS website lists of umpires, markers, measures and coaches need to be updated. Ross/Michael to send updated info to Secretary.
25. **SWC/State Selection.** Brad advised that all State squads have been finalised as at last night. The next BowlsTAS meeting is 16 April – Rob McGuire will obtain sign-off for the interim selections, and there will be winter squad practice(s) to finalise the 12 players for each team. Peter will undertake an audit of our uniform stock by Good Friday.

Ongoing Matters

26. **BTS Strategic Plan.** The Secretary and the President will develop the Strategic Plan for consideration by the Board at the next meeting.
27. **Policy and Governance review.** Underway.
28. **Knowledge Sharing.** Nothing to report.
29. **Conditions of Play.** The Secretary noted the following items arising from correspondence (for consideration for next season's conditions of play):
 - Definition of social "5 game" player.
 - Definition of pennant players taking time out
 - Possibly "3 game" players?
 - Possibly PAYG players?
 - Rule(s) for Barefoot Champion of Champions eligibility
 - Harsher Penalties as a deterrent?
30. **RCC Meetings.** Nothing to report. The next meeting will be on the same day as the Bowls TAS annual general meeting. Michael noted that Bowls VIC has moved to 3 rink sides and 14-week seasons.

General Business

31. **Howrah Midweek "early start" motion.** The Board resolved to refer this matter to the Pennant Review Working Group since this question was included in their survey and advise Howrah of this decision. **ACTION: Secretary**
32. **Medal presentations.** Ross asked if Peter would be presenting medals to the Ladies at the Pennant Grand Finals on Tuesday 26 March. Barb volunteered to assist. Michael will be attending as umpire.
33. **Champion of Champions.** Ross asked if clubs could enter a "club player" but Paul Hoddy advised that the name of the player would have to be entered.
34. **President's absence.** Peter Kirby will be away on personal business but be back end-April/early-May. Michael asked to add succession planning to the agenda for the next Board meeting. **ACTION: Secretary**
35. **Minute-taking – Delegates Meeting.** Paul advised the meeting that he would be unable to attend Delegates Meeting, and Michael will be taking the minutes.

36. **Green check.** Deb asked if grand final venues are being checked to ensure their greens are up to standard. Ross will be inspecting Buckingham's green this week, but he advised that few clubs had quality grass greens due to wear-and-tear and the lack of rain.

Next Meeting

37. The next meeting is planned for Monday 22 April at 6.00pm via Zoom.

Closure

38. The President declared the meeting closed at 7.50pm.

Paul Matthews
BTS Secretary

Appendices

1. BTS Treasurer's Report – January 2024
2. BTS Treasurer's Report – February 2024

Appendix 1 - Treasurer's Report as at 31 January 2024

Current Assets

	Total			
	Actual	Last year	Variance \$	Variance %
1-1000 Current Assets				
1-1100 Bank Accounts	\$136,125.30	\$134,245.80	\$1,879.50 ↑	1.4 ↑
1-1200 Accounts Receivable	10.40	745.40	(735.00) ↓	-98.6 ↓
Total Current Assets	\$136,135.70	\$134,991.20	\$1,144.50 ↑	0.85 ↑

Current Liabilities

2-0010 Current Liabilities				
2-1140 Accounts Payable	1,332.00	566.00	766.00 ↑	135.34 ↑
2-1300 GST Liabilities	\$1,089.18	\$173.76	\$915.42 ↑	526.83 ↑
2-1500 Provisions & Accrued Expen...	\$470.00	\$22,850.00	(\$22,380.00) ↓	-97.94 ↓
Total Current Liabilities	\$2,891.18	\$23,589.76	(\$20,698.58) ↓	-87.74 ↓

Profit & Loss report YTD - May to January 2024

	Actual	Budget	Variance \$
4-0000 Income	\$155,610.48	\$152,785.00	\$2,825.48 ↑
Gross Profit	\$155,610.48	\$152,785.00	\$2,825.48 ↑
6-0000 Expenses	\$98,943.71	\$107,983.00	(\$9,039.29) ↓
Operating Profit	\$56,666.77	\$44,802.00	\$11,864.77 ↑
9-0000 Other Expenses	\$11,000.00	\$0.00	\$11,000.00 ↑
Net Profit	\$45,666.77	\$44,802.00	\$864.77 ↑

Deb Jeffrey
BTS Treasurer

12 March 2024

Appendix 2 - Treasurer's Report as at 29 February 2024

Current Assets

	Actual	Last year	Variance \$	Variance %
1-1000 Current Assets				
1-1100 Bank Accounts	\$133,137.88	\$135,042.60	(\$1,904.72) ↓	-1.41 ↓
1-1200 Accounts Receivable	28.10	1,945.40	(1,917.30) ↓	-98.56 ↓
Total Current Assets	\$133,165.98	\$136,988.00	(\$3,822.02) ↓	-2.79 ↓

Current Liabilities

2-0010 Current Liabilities				
2-1140 Accounts Payable	1,330.00	3,486.90	(2,156.90) ↓	-61.86 ↓
2-1300 GST Liabilities	(\$773.35)	\$272.10	(\$1,045.45) ↓	-384.22 ↓
2-1500 Provisions & Accrued Expen...	\$470.00	\$21,850.00	(\$21,380.00) ↓	-97.85 ↓
Total Current Liabilities	\$1,026.65	\$25,609.00	(\$24,582.35) ↓	-95.99 ↓

Profit & Loss report YTD - May to February 2024

	Actual	Budget	Variance \$
4-0000 Income	\$158,858.76	\$153,774.00	\$5,084.76 ↑
Gross Profit	\$158,858.76	\$153,774.00	\$5,084.76 ↑
6-0000 Expenses	\$103,297.18	\$112,041.00	(\$8,743.82) ↓
Operating Profit	\$55,561.58	\$41,733.00	\$13,828.58 ↑
9-0000 Other Expenses	\$11,000.00	\$0.00	\$11,000.00 ↑
Net Profit	\$44,561.58	\$41,733.00	\$2,828.58 ↑

NOTES:

Championships Entry Fees are up by \$2,686.30 versus budget.

Deb Jeffrey
BTS Treasurer

12 March 2024