



Founded in 1905

Southern Tasmanian BOWLS Association Inc

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Deputy President	Kerrie Lane	
Secretary	Paul Matthews	0409 703 073

Minutes of the BTS Board Meeting held on Wednesday 28 February 2024 at 6.00pm via Zoom

Welcome

1. President Peter Kirby opened the meeting at 6.25pm. Peter apologised for the delay in starting caused by internet issues.

Attendance

Present: Peter Kirby (President), Kerrie Lane (Deputy President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Paul Hoddy, Barbara Rankin, Ross Bannister (Chair Match Committee), Michael Andersch (Chair Officiating Committee)

Guest: Bernard Knight (BTAS Director), Anne Mullavey (BTAS Director)

Apologies: Brad Johns, John Scott, **Crystal Brooks**

Confirm minutes of previous meeting

2. The Secretary moved that the minutes of the meeting held on 22 January 2024 be confirmed. Seconded Ross Bannister. **CARRIED**

Business arising from previous minutes

3. **Pennant Review Working Group update.** Michael approached the WG Secretary and obtained the advice shown at Appendix 1. He emailed this update to the Board on 29 January. Subsequently, clubs have received an email from the WG regarding the paper-only survey of members. This is being distributed to clubs this week and will be available to bowlers at their club.
4. **Return of Trophies.** The Secretary thanked Beltana and Buckingham for agreeing to be drop-off points for trophies. He plans to follow-up that not returned next week.
5. **Audit of "5 game" players.** The Secretary advised his audit of the number of games played by "5 game" players was complete and, to the best of his knowledge, the BTS website was now accurate.
6. **SWC Selectors, Coaches, Managers Duties.** Paul Matthews moved, and Ross Bannister seconded, that the updated duties be accepted. **CARRIED**
7. **Zone Liaison Officers.** The Deputy President reported nothing has happened yet. Peter suggested each ZLO should encourage clubs/players to complete the PRWG survey.

8. **Governance.** The President and Secretary are yet to meet to review or progress the following action items:
- Strategic Plan
 - Financial Management Policy
 - Constitution

Correspondence

9. The Secretary reported that there were 392 emails received (not counting 37 SPAM emails) and 303 emails sent between 20 January and 25 February 2024.
10. The Secretary noted the following items from Bowls Tasmania:
- BPL Review requiring STA Feedback. BowlsTAS asked for regional input and BTS provided the South's views.
 - XLR8 does not hold a National Merchandise Program licence. Clubs were advised that this supplier (now in Hobart) could be used for club clothing but NOT for bowls uniform items.
11. The Secretary noted the following items for which advice was provided:
- Claremont – Player eligibility enquiry.
 - Glenorchy City – Greens Protection Policy enquiry.
 - New Norfolk – Working with Deb Jeffrey re transition to community club noted.
 - New Norfolk – Dispensation for Div 1 players (denied).
 - Sandy Bay – Heat Policy and Indoor centre temperatures.
 - Sorell – Permission to play “5 gamer” in finals (denied).
12. The Secretary noted the following items for which advice was provided:
- Howrah – Dispensation to play in Rounds 17 and 18. Denied - see general business.
 - Huonville – Uniform change. Approval retrospectively granted.
 - Rosny Park – Report of sub-standard green. Inspection undertaken and green cleared for pennant use.
 - Sandy Bay – Report of sub-standard green. Inspection undertaken and green cleared for pennant use.
 - St John's Park – Report of player “dumping”. Investigated by the player's club and report provided to BTS in accordance with policy.
13. The Secretary noted the following items from correspondence were ongoing:
- Glenorchy Rodman – Flooding event and forfeit to Geeveston (pending advice from Geeveston).
 - Glenorchy Rodman – Code of Conduct complaint (Mediation in progress).
 - Huonville – Protested re Heat Policy (referred to the Complaints Committee).
14. Howrah submitted a proposal to change the start time for Midweek Pennant. The Board resolved to refer this matter to the **March Delegates Meeting**.
15. Royal Hobart queried ladder adjustments for divisions with BYEs. Ross advised that COP require adjustments at the end of the season which leaves the final ladder in doubt until adjustments are made. Paul Hoddy suggested adjustments should be made on the average shots on a weekly basis. The Board resolved to refer this matter to the **COP Committee**.
16. Moved Ross Bannister, seconded Barbara Rankin that outwards correspondence be endorsed, and inwards correspondence be accepted. **CARRIED**

Reports

17. **Finance.** Deb Jeffrey was not able to present the financial report. A lot of money was spent on uniforms in January, and bulk payment of travel allowances is happening. The Board resolved to accept the report, once prepared and circulated, based on the Treasurer's verbal advice to the meeting.
18. **Match Committee.** Ross provided his report (see Appendix 2). Ross and Michael noted difficulties for hosting all 8 Open Gender grand final matches. Ross asked the Secretary to ask Buckingham if they can host all four Midweek and Ladies grand final matches. **ACTION: Secretary**
19. **Officiating Panel.** Michael provided his report (see Appendix 3).
20. **Coaches Panel.** Nothing to report.
21. **SWC/State Selection.** Peter advised that, now that the Senior SWC has finished, Bowls Tasmania will be commencing their review of centralising games in the North. The Juniors SWC (each round held at Longford) was won overall by the North-West. The Seniors SWC (each round held at North Launceston) was won overall by the North. The Open SWC (last round) will be played at New Norfolk on Sunday 3 March 2024.

Ongoing Matters

22. **BTS Strategic Plan.** The Secretary and the President will develop the Strategic Plan for consideration by the Board at the next meeting.
23. **Policy and Governance review.** Underway.
24. **Knowledge Sharing.** Nothing to report.
25. **Conditions of Play.** The Secretary noted the following items arising from correspondence (for consideration for next season's conditions of play):
 - COP 2.4 – Women's B Grade championship eligibility
 - COP 2.23 – Add Mixed Pairs rules
 - COP 3.20 – Civil Disaster (include civil accident?)
 - COP 3.24 – Playing minimum ends then quitting!
 - COP 3.27(b) – Application to consecutive sides?
 - **XXX** - Accounting for BYEs (each week instead of at end of season)
 - **NEW?** – Exiting (so play one short) and rejoining a game (eg after heat stress)
26. **RCC Meetings.** Nothing to report.

General Business

27. **Delegates Meeting.** The President suggested Monday 25 March for a Delegates Meeting. The Secretary will seek expressions of interest to host the meeting. **ACTION: Secretary**
28. **Annual Presentation Night.** The Board agreed that this event should be held at Rosny Park on Tuesday 14 May (6pm for 6.30pm start). The Secretary will write to Rosny Park to confirm and obtain a catering quote. **ACTION: Secretary**
29. **Annual General Meeting.** The Board set the date for the AGM to be Sunday 16 June (1pm start). The Secretary will seek nominations to host the AGM and report at the next meeting. **ACTION: Secretary**

New Business

30. **Dispensation procedures.** Ross advised that dispensation from a COP rule was only ever granted for very good reasons. Urgent dispensations are normally handled by the Chair of the BTS Match Committee. He granted dispensation to Howrah from COP 3.27(b), but it was overruled by Peter Kirby. Peter did not accept the reasons for the request, noting that Howrah did not manage their player list by sharing “promotion” across various players from Div 2 to Div 1. Kerrie and Paul Matthews both supported denying the setting of a precedence by allowing dispensation from this rule. The Board resolved to uphold the decision NOT to grant dispensation from COP 3.27(b) but accepted the situation was unfortunate.
31. **Heat policy.** The Secretary advised that questions were asked about measuring the temperature at indoor centres. The Board resolved to accept that the weatherzone temperature at Kingborough and Howrah will also apply to the indoor centre in those location.
32. **5 gamers registration.** The Secretary noted that a small number of social players used under the “5 game” rule were not registered in BowlsLink. He suggested that COP rules be amended for next season to include this requirement. The Board concurred.
Referred to COP Committee
33. **Scoreboard signs.** Peter advised the meeting that, with the agreement of the Secretary and Treasurer, he had purchased “STATE” scoreboard signs for SWC events now that the State team is included in the competition. He asked for, and received, ratification for this action.
34. **Medallions for 2023-24 season.** Peter advised the meeting that, with the agreement of the Secretary and Treasurer, he had placed the order for pennant medallions to get them in time for pennant grand finals. He hoped to know by 16 March about delivery timing. He asked for, and received, ratification for this action.
35. **Championship Bars.** Peter asked for approval to obtain these bars for presentation to winners and received Board agreement to proceed.
36. **New Trophy.** Peter asked for approval to obtain a new shield for the Open Women’s Pairs as the existing shield is full. He received Board agreement to proceed.
37. **Absence.** Peter advised the meeting that he would out of the state for an indeterminate number of days in April for a family holiday.
38. **Census of members.** Deb noted that today was 28 February and asked if the census of members has been completed. The Statistician undertook to obtain a data extract from BowlsLink and forward it to the Treasurer and Secretary.
ACTION: Statistician
39. **Audit of administrators.** The Statistician advised he had carried out an audit of club/competition administrators that he will forward to the Secretary for distribution to clubs.
ACTION: Statistician/Secretary
40. **Medical cards.** Barbara showed the A5 card used at Howrah by its members to record their important medical/emergency information and said it had been very well received by the Paramedics when they’ve been called out. The Board thought this was a great idea! Barbara will send a copy through, and the Secretary will advertise its use to clubs.
ACTION: Secretary

Next Meeting

41. The next meeting is planned for Monday 18 March at 6.00pm via Zoom.

Closure

42. The President declared the meeting closed at 8.05pm.

Paul Matthews
BTS Secretary

Appendices

1. Update from the Pennant Review Working Group
2. BTS Match Committee Report – February 2024
3. BTS Officiating Panel Report – February 2024

Appendix 1 – Update from the Pennant Review Working Group

I've spoke with Leigh McAdam (Secretary of the Working Group).

The Pennant Review group have a further meeting this coming Sunday at North Hobart to review the 2nd draft of the survey questions and hopefully the third draft will become the final one.

They also need to follow-up a number of clubs for their responses to the how to participate questionnaire.

The paper version is presently looking like 6-7 pages but an online questionnaire version will likely take 10-15 minutes to complete online. Building the survey in the online tool will take a little time but allows ironing out questions and their structure and order very easily.

I've suggested to Leigh we take the opportunity to circulate and test the survey internally amongst the working group under test regime typically used in business systems so we can iron out any issues, before it then get wider circulation.

I'll cycle back to Leigh after Sunday's meeting to work through the "digitisation".

Michael Andersch
29 January 2024

Appendix 2 – Match Committee Report for February 2024

The ladies and men's Triples and over 60's BTS championships have been completed; once again we can't hold these championships without clubs volunteering to host them, thank you to Kingborough, Claremont North Hobart and Beltana.

The men's over 60's were scheduled to be played at the Glenorchy Rodman's club but due to water damage to their club rooms the Kingborough bowls club stepped in at the last minute to hold the first rounds and the finals were played with the ladies over 60's finals at the North Hobart bowls club. All these games were played on synthetic greens.

We still have the BTS fours championships left to be played, the men are at New Norfolk and the ladies are at Kingborough. The mixed open pairs to be played at the Howrah indoor center at night time with the champion of champions at the Kingborough indoor center. All to be played on synthetic greens.

Ross Bannister
Chair BTS Mach Committee
18 February 2024

Appendix 3 – BSOP report for February 2024

Bowls Tasmania South Officiating Panel – BTS Board Meeting February 2024

Umpires and Markers have been appointed for the Open SWC at New Norfolk (Sunday 3rd March) and Ladies BTS Fours at Kingborough (1st and 8th March).

We will start looking at assisting New Norfolk with the Men's Fours on 17th and 24th of March and then focus on Pennant Finals across Midweek Women's and Open Gender Comps.

Pennant Grand Finals	Date	Umpiring Requirements
Women's' Pennant Grand Final	Tuesday 26th March	3-4 umpires, hopefully at 1 club with 2 greens in play
Men's Midweek Pennant Grand Final	Wednesday 10th April	3-4 umpires, hopefully at 1 club with 2 greens in play
Saturday Open Gender Pennant Grand Final	Saturday 13th April	5-6 umpires across hopefully 2 clubs with 5 greens in play

We've raised a request with John Roberts, (NOAG Chairman) regarding coaching and the limits around advice and the style of advice and the need to for engagement with Marker initially. The BA Coaching manual may not cover this aspect of the coach's role.

Michael Andersch
Chair, BTS Officiating Panel
28 February 2024