



Founded in 1905

## Southern Tasmanian BOWLS Association Inc

Trading as	<b>Bowls Tasmania South</b>	ABN: 12 820 830 594
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President	Peter Kirby	0400 914 818
Vice-President	Kerrie Lane	
Secretary	Paul Matthews	0409 703 073

### Minutes of the BTS Board Meeting held on Tuesday 18 July 2023 at 5.00pm via Zoom

#### Welcome

1. President Peter Kirby opened the meeting at 5.00pm.

#### Attendance

**Present:** Peter Kirby (President), Kerrie Lane (Vice-President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Paul Hoddy (Exec. Assistant), Barbara Rankin, John Scott, Ross Bannister (Chair Match Committee), Michael Andersch (Chair Officiating Committee)

**Guests:** Anne Mullavey (BTAS Director)

**Apologies:** Brad Johns, Crystal Brooks

#### Confirm minutes of previous meeting

2. The Secretary moved that the minutes of the meeting held on Tuesday 20 June 2023 be confirmed. Seconded Barbara Rankin. **CARRIED**

#### Business arising from previous minutes

3. The Secretary advised the Board that the following matters had been actioned:
  - Centralising Senior SWC – Letter sent to BTAS.
  - J. Carroll Promotions – 10,000 score cards ordered.
  - BTS Extreme Weather policy - published/disseminated.
  - Pennant Review Working Group EOI circulated.
    - All clubs emailed.
    - 1,197 people emailed (using BowlsLink data) - 135 failed.
    - 573 people not emailed (no BowlsLink email).
  - Conditions of Play 2023-24
    - changes incorporated.
    - Southern League removed.
4. **Expired Business Name.** The Secretary reported that ASIC is sending out instructions on how to accomplish this without knowing the name/email address of the authorised person, which they are not allowed to reveal. This matter is in hand. **ACTION: Secretary**
5. **Representative uniforms.** The President advised of no action had been taken yet.

## Correspondence

6. The Secretary reported that 158 emails were received (not including 53 email failure messages) and 139 emails were sent between 18 June and 14 July 2023. Moved Deb Jeffrey, seconded Paul Hoddy, that outwards correspondence be endorsed, and inwards correspondence be accepted. **CARRIED**
7. The Board noted the following:
  - New Law books available at Kingborough Indoor Centre.
  - Derwent Eye Specialist sponsorship has ended.
  - Berriedale Office – new keys issued by GCC.
  - Handbook 2023-24 information request sent to clubs.
  - BTS Pennant dates 2023-24 published.
  - BTS Championship dates 2023-24 published.
  - Sandy Bay – Clearance enquiry.
  - Sandy Bay – Ladies Division 4 enquiry.
  - Rosny Park – Clearance enquiry.
  - Cremorne – Pennant divisions enquiry.
  - Kingborough – 5 game player enquiry.
  - Cygnet – Membership difficulties.
  - Chris Chalker – Sponsorship enquiry.
  - Crystal Brooks – Ladies pennant grand final scheduling.
  - Lyn Triffitt – Combined Ladies Open Singles/DL Reid.
8. The Board noted the following correspondence from **Bowls Australia**:
  - Participation data gathering exercise.
  - Bowls Australia Awards Night nominations.
  - BowlsLink club websites – upgraded with Gutenberg Block editor.
9. The Board noted the following correspondence from **Bowls Tasmania**:
  - BTAS Events Calendars 2023-24, 2024-25 and 2025-26.
  - Centralising Senior SWC – Letter received.
  - Leadership in Clubs Sessions.
  - Southern Training Courses 2023-24.
  - Clubs Tasmania – Free Workshops & Forums.
  - Clubs Tasmania – Invitation to Industry Night.
  - Disability Bowls Classifications August 2023 at Kings Meadows.
10. **BowlsLink User Access review.** The Statistician provided a list of members currently authorized to use BowlsLink. The Secretary will be writing to clubs to ensure access is appropriate given club AGMs have occurred and appointments may have changed. **ACTION: Secretary**
11. **Ladies Pennant Grand Final survey data.** Crystal advised (via email) that a survey conducted on the BTS Facebook Group revealed that the ladies would rather play a pennant grand final on Thursday not Tuesday. The Board noted that the Grand Final was set for the Thursday before Good Friday last year but we were asked by clubs to change it to the Tuesday. Anticipating this again, the same action was pre-emptively taken. The Board decided to **not** change the calendar as posted as the survey with only 57 respondents could not be considered representative.

12. **Combined Ladies Open Singles/DL Reid.** Two singles matches within a few days of each other. Peter advised that the bequest from Doris Reid was given to Bowls Tasmania, who had regionals matches and then State play-offs, but Bowls Tasmania has discontinued this and divided any remaining bequest money between regions and left it for regions to run. The following response was provided to this enquiry:

The matter of the DL Reid competition was considered in depth by the BTS Board. The lack of entries and the ladies playing two singles games in a season has caused a re-think of these two championships. The original grant from Doris Reid is no longer funding this event, and it is not being held in the North at all. Last year, the North-West only had 11 entries in their competition. In the South, we had 24 entries in 2021-22 and only 15 in 2022-23. However, the Board did not want to lose this competition for merely economic reasons. We all agree this is an important fixture on the Bowls South calendar. The Board agreed to combine the Ladies Open Singles and DL Reid into one championship event. Essentially, the Board granted “naming rights” to the Ladies Open Singles - it will be known as the DL Reid Open Singles Championship. Ladies will have the option to play in the Open or B Grade (if eligible) Singles which means both Men and Women have equity in this regard. We sincerely hope this move will attract more entries.

13. **Pennant 2023-24 special requests.** The Secretary advised of nine requests received so far, all of which have been referred to the BTS Match Committee for consideration. **ACTION: Match Committee**
14. **Affiliation Fees 2023-24 – BTS Life Members.** The Secretary noted that BTS Life Members were not required to pay an affiliation fee – the Association paid it for them. He proposed reducing the affiliation fees for Rosny Park and Claremont for the three BTS Life Members still bowling and pay \$261.96 from the Associations coffers. The Treasurer advised that she will invoice Rosny and Claremont for the full amount about LESS BTS Life Members. **ACTION: Treasurer**
15. **Pennant Review Working Group.** The Secretary advised that we had received nine nominations. Brad John advised that he had a candidate to approach, and Michael Andersch advised that he had a nominee in mind. The Board agreed that both should be approached with hopes of forming a working group of 11 members. Michael moved, and Deb seconded, that we endorse the 9 candidates and any others that agree to participate. Michael undertook to chase up the additional candidates and facilitate the first meeting. **ACTION: Michael Andersch**

## Reports

16. **Finance.** Deb Jeffrey had nothing significant to report for July 2023.
17. **Match Committee.** Ross noted the Match Committee met recently for a meal and chat about the coming season. Paul Hoddy will commence setting up championship and pennant games in BowlsLink as information begins to firm. Ross asked the Secretary to email clubs on 1 August for sides by 1 September and remind clubs that there will be a 2-rink Div 7 this year if interest is there. **ACTION: Secretary**
18. **Officiating Panel.** Michael reported that Conditions of Play were ready for ratification, and he would be working on the Guidelines for Side Captains over the next month. His report is included at Appendix 1.

19. **Coaches Panel.** Ross advised that David Dixon was accredited today. Shane Peck and Grant Chamberlain ran last month's coaching session due to Ross's illness and he thanked them for the assist.
20. **SWC/State Selection.** Nothing to report.

### Ongoing Matters

21. **BTS Strategic Plan 2019-23.** Board members will advise the Secretary of their preferred Sunday, and the Executive will decide on a date and find a venue.  
**ACTION: Board members**
22. **Policy and Governance review.** Nothing to report.
23. **Knowledge Gaps.** Nothing to report.
24. **Conditions of Play.** The COP Committee tabled the proposed changes for the 2023-24 season. The Board discussed the opposite gender substitute rules for Midweek and Thursday pennant. Kerrie Lane moved, Paul Matthews seconded, that we ratify the Conditions of Play with the agreed minor amendment to condition 5.6(d).  
**ACTION: Secretary**
25. **RCC Meetings.** Nothing to report. The next meeting will be held in the South in September/October.

### General Business

26. **BowlsLink – member email addresses.** The Secretary asked the Statistician if there was anything we could do about incorrect and/or missing email addresses within BowlsLink. The Statistician asked that an email be sent to club secretaries to update member records as much as possible.  
**ACTION: Secretary**
27. **BowlsLink – unique email addresses.** Paul M asked Paul H to seek a change to BowlsLink to allow shared emails to be used as it was fundamentally inadequate to rely on a unique email address for each member. Paul H asked for a submission in writing that he can take to the Bowls Australia BowlsLink conference on 4-5 September.  
**ACTION: Secretary**
28. **BowlsLink – online payments.** The Treasurer asked what we must do setup ready for online payments for the coming season. The Statistician provided forms to fill out to achieve this.  
**ACTION: Treasurer**

### Next Meeting

29. The next meeting will be on 15 August 2023 at 5.00pm via Zoom.

### Closure

30. The President declared the meeting closed at 6.35pm.

Paul Matthews  
BTS Secretary

## **Appendix 1 – BSOP Report**

Quiet Period for Officiating Panel. Waiting on finalisation of CoP to determine focus of Forums and Side Captains Guide Update. The new Laws will provide ample discussion together with Weather and Opposite Gender updates.

Ross and I completed an assessment of Bowls North Greg Smith for P&A level for John Roberts. Not Yet Competent. Leaves North with their only P&A in St Helens and potential South and NW assisting.

Leonie and I are in liaison with Bowls NW for additional course support for P&A using the ITOs.

Immediate focus locally is those requiring re-accreditation. Larger Group of Markers at Kingborough.

Now got more coverage for small courses at Clubs with 3 P&A's in the South. As P&As, Ross, Leonie and I have a little bit of work to understand how our presentation and assessment activities are impacted and reduced with our students who have used BowlsLearn. Also, how we understand what a candidate has done with BowlsLearn and needs to focus on.

Stock of Law Books on sale at Kingborough Indoor Centre.

Michael Andersch  
Bowl South Officiating Panel

20 July 2023