



## Southern Tasmanian Bowls Association Inc

Trading as	<b>Bowls Tasmania South</b>	ABN: 12 820 830 594
Mail	PO Box 232, Rosny Park, Tas. 7018	
Email	<a href="mailto:bowls.south@bigpond.com">bowls.south@bigpond.com</a>	
Web	<a href="http://BowlsTasmaniaSouth.bowls.com.au">BowlsTasmaniaSouth.bowls.com.au</a>	
President	Peter Kirby	0400 914 818
Secretary	Paul Matthews	0409 703 073

---

### Minutes of the BTS Board Meeting held on Monday 27 March 2023 at 4.00pm at the Beltana Bowls Club

#### Welcome

1. President Peter Kirby opened the meeting at 4.00pm.

#### Attendance

**Present:** Peter Kirby (President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Barbara Rankin (Board Member), Crystal Brooks (Board Member), Paul Hoddy (Exec. Assistant)

**Apologies:** Ross Bannister (Chair Match Committee), Michael Andersch (Chair Officiating Committee), Bernard Knight (BTAS), Anne Mullavey (BTAS)

#### Confirm minutes of previous meeting

2. Moved Paul Matthews, seconded Barbara Rankin that the minutes of the meeting held on 21 February 2023 be confirmed. **CARRIED**

#### Business arising from previous minutes

3. The Secretary advised the Board that the following matters had been actioned:
  - Acknowledgement of country – circulated/published.
  - State Selector (Senior Women) – Carol Bannister appointed.
  - Junior Prizemoney – received.
  - Governance Workshop – scheduled.
  - Restructure Saturday Pennant terms of reference – drafted.
  - Playing bowls with COVID – drafted.
  - BTS submission re Centralisation of SWC – dispatched.
  - Championship bars + POTY plaques – ordered.
  - Accommodation for SWC (North-West) – booked.
4. **BowlsLink issues.** The Statistician advised the following with regard to BowlsLink matters:
  - BowlsLink washout game not counted as draw – this will be reported to the BowlsLink programmers for their attention.
  - BowlsLink draw becomes public before it's ready – this was the result of an error and won't happen again. The Board was advised that once a draw is published it cannot be amended – it has to be deleted and recreated.

- BowlsLink had one team going straight through to the quarter finals – this is a BowlsLink issue that we cannot fix so we have to decide if we use BowlsLink to do the draw or not.
- BowlsLink allowing entries after closing date – Programmers are looking at adding a “manual override” to allow late entries.
- BowlsLink indicating championship entry is free – this is the default wording and can be changed so it will be fixed for next season.

**ACTION: Statistician**

5. **BowlsLink census.** The Statistician advised that the census of members occurred on 28 February but he was still normalising the data. **ACTION: Statistician**
6. **BowlsLink competitions process.** The Statistician advised the Board that documentation is available within BowlsLink via the help menu.
7. **Championship costs versus entries.** The Treasurer will do a budget as per past years and then run some modelling on what might help normalise costs. The Treasurer will speak to this issue at the Delegates meeting on 3 April.
8. **Annual General Meeting.** The Board set the date for the AGM to be Sunday 28 May 2023 at 2.00pm. **ACTION: Secretary**
9. **Representative uniforms.** Peter advised that we only had 14 men/29 women shirts in the new shirts suggested the next step was to upgrade the shirts for the secondary sides so that all sides have the same uniform. **ACTION: Peter Kirby**
10. **Juniors’ barbecue.** Peter is still awaiting an answer from John Nichols. **ACTION: Peter Kirby**
11. **Procedures for BTS events.** Ross Bannister will provide the Secretary with a copy of the procedures he sends to Match Managers to add to the BTS knowledgebase. **ACTION: Ross Bannister**

## Correspondence

12. The Secretary reported that 576 emails received and 429 emails sent between 22 February and 25 March 2023. Moved Deb Jeffrey, seconded Crystal Brooks, that outwards correspondence be endorsed and inwards correspondence be accepted. **CARRIED**
13. The Board noted the following:
  - Rosny Park will host BTS Presentation Night (8 May).
  - Cremorne will host BTS Delegates Meeting (3 April).
  - Bucks will act as collection point for return of BTS trophies.
  - Oatlands – may field a Midweek team next season.
  - Tasman – the club is **not** folding despite rumours.
  - New Norfolk – email issues.
  - Glenorchy City – canvassing input from clubs re Howrah grass green.
  - Bruny Island – Champion of Champions entry snafu.
  - Geeveston – Club Triples guidance.
  - Cygnet – New Secretary.
  - Sandy Bay – Feedback on the past season.
  - Clubs Tasmania Industry Night on 28 April.

14. The Board noted the following correspondence from Bowls Australia:
  - Support for Rookie Rollers
  - Sporting Schools Programs in Primary Schools
  - Huon & Channel School Sports Association - Come & Try Days
15. The Board noted the following correspondence from Bowls Tasmania:
  - Seniors Statewide Challenge - 27 February 2023
  - Open Statewide Challenge - 5 March 2023
  - Minutes of BTAS Board Meeting - 16 January 2023
  - Minutes of BTAS Board Meeting - 27 February 2023
  - International Women's Day Celebration - Sunday 5 March 2023
  - SRT Facilitator EOI: Women with disability
  - Centralisation of SWC in 2023-24 and beyond
  - Umpiring Courses via BowlsLearn
  - SWC Catering and Prizemoney 2022-23
  - Bowls Tasmania Appointed Director Vacancy
  - Bowls Tasmania High Performance Selection Vacancies
  - Bowls Tasmania 2023 State Team Managers
  - Bowls Tasmania Amended Constitution
  - State Bowling Arm Team 2023 – Expressions of Interest
16. **Protests, Reports and Breaches.** The Secretary noted the following events since the last meeting:
  - Brighton – Report re St John’s player dumping bowls.
  - Orford – Report re Kingborough player dumping bowls.
  - Tarooma – Letter re BTS championship scheduling (ANSWERED).
  - Buckingham – Cremorne green speed (DISMISSED).
  - Beltana – Report re Brighton grass green (ADVISORY ONLY).
  - Rosny – Protest re ineligible Sandy Bay player (DISMISSED).
  - Rosny – Appeal against Match Committee decision (UPHELD).
  - Huonville-Kingborough scoring anomaly (RESOLVED).
  - Howrah – Protest re ineligible Brighton player (DISMISSED).
17. **Glenorchy City email to clubs.** The Board noted its concern over Glenorchy City’s email to clubs seeking “views” on Howrah’s grass green without including BTS or the Howrah in the request for input. Since BTS has not received any adverse reports about Howrah’s green this season, the Board saw no valid reason for Glenorchy City to take this action.
18. **Condition of greens.** Regarding club greens, the Board noted that it could not act unless a report was received that included evidence that an official timing of the green had occurred. Unofficial timings (eg taken from the bank) are not a valid basis for a complaint. The Board also noted that, if only one report is received, it cannot be considered indicative of an ongoing problem with a club’s green.
19. **COVID certificates in BowlsLink.** Cremorne sought to have BTS direct clubs to remove COVID data from BowlsLink, however, this matter is not within the purview of BTS. Cremorne was directed to the information published to the [BTS website](#) on 2 December 2022.

20. **Rookie Rollers.** The Board praised the work of Rob Soward (Regional Bowls Manager, Tasmania) and the Huon & Channel School Sports Association in engaging with multiple Southern Tasmanian primary schools to grow interest in lawn bowls.

## Reports

21. **Finance.** The Treasurer moved, and Paul Matthews seconded, that the financial report for February 2023 be accepted as presented to the Board (see summary at Appendix 1). **CARRIED**
22. **Match Committee.** Ross Bannister was not present to provide his report.
23. **Officiating Committee.** Michael Andersch was not present to provide his report.
24. **Coaches Committee.** Ross Bannister was not present to provide his report.
25. **Selectors.** Peter Kirby had nothing to report.

## Ongoing Matters

26. **BTS Strategic Plan 2019-23.** The Board resolved to brainstorm the BTS Strategic Plan over the winter months (date to be decided).
27. **Policy and Governance review.** Nothing to report.
28. **Knowledge Gaps.** Nothing to report.
29. **Conditions of Play.** The following issues will be considered by the Conditions of Play Committee during their off-season deliberations:
- Guidance re Watering of greens
  - Standard of greens for finals
30. **RCC Meetings.** Peter Kirby advised that the next meeting will be held in May.

## General Business

31. **Secretary's absence.** The Secretary reminded the meeting that he would be in WA for the whole of April. He would still manage emails.
32. **Delegates meeting.** In the Secretary's absence, the Board resolved to ask Michael to act as Secretary for this meeting on Monday 3 April at Cremorne.
33. **Travel payments for SWC sides.** Deb Jeffrey moved that the side's manager be tasked with handing out forms to their players on the day of the game, and collects them at the end of the day, so that they can be returned to the BTS Secretary for batch processing. Failure to fill out the form on the day – and return it to the manager – will result in delays in processing. The Board resolved to adopt this approach for the 2023-24 SWC season. **ACTION: Secretary**
34. **Presentation night costs.** Deb Jeffrey noted that we charged \$20 to attendees and Rosny charged \$23 (ex GST) from Rosny Park.
35. **Trophy for BTS Men's and Women's Over 60's championship.** Peter will order trophies for these new events. **ACTION: Peter Kirby**
36. **Terms of Reference for Pennant Restructure Working Group.** Peter moved, and Paul Matthews seconded, that the terms of reference be accepted for presentation at the Delegates. **CARRIED**

37. **COVID and Symptomatic bowlers.** Paul Matthews moved, and Paul Hoddy seconded, that the position statement be accepted and circulated to clubs.

**CARRIED**

38. **Appeals Panel recommendation.** The appeals panel for the Rosny appeal against Match Committee decision recommended that BTS advertise rulings/decisions to help clubs understand and comply with the rules of our game. The Board resolved that we would, going forward, publish sanitised outcomes to the BTS website.

**ACTION: Secretary**

39. **Return of trophies.** Notwithstanding that Bucks will accept trophy returns, the President asked that clubs bring trophies to the Delegates meeting if possible.

**ACTION: Secretary**

40. **Live streaming.** Peter proposed live-streaming the Premier Division Grand Final. He asked that we invite Derwent Eye Specialists to attend. **ACTION: Secretary**

### **Next Meeting**

41. The next meeting will be held on \_\_\_\_\_ at \_\_\_\_\_ pm at \_\_\_\_\_.

### **Closure**

42. The President declared the meeting closed at 5.25pm.

Paul Matthews  
BTS Secretary

### **Appendices**

1. Financial Report

## Appendix 1 – Financial Report

Reports as at 28 February 2023

### Current Assets

<b>1-1100 Bank Accounts</b>			
1-1110 Bendigo Chq Account x2032	27,420.56	21,562.06	5,858.50 ↑
1-1120 Sandhurst Invest Acc x8517	104,024.15	132,504.76	(28,480.61) ↓
1-1160 Petty Cash - Debit Card x2032	3,597.89	1,735.31	1,862.58 ↑
<b>Total Bank Accounts</b>	\$135,042.60	\$155,802.13	(\$20,759.53) ↓
1-1200 Accounts Receivable	1,945.40	1,475.70	469.70 ↑
<b>Total Current Assets</b>	\$136,988.00	\$157,277.83	(\$20,289.83) ↓

### Current Liabilities

2-1140 Accounts Payable	3,486.90	205.99	3,280.91 ↑
<b>2-1300 GST Liabilities</b>	\$258.45	\$600.71	(\$342.26) ↓
<b>2-1500 Provisions &amp; Accrued Expenses</b>	\$22,850.00	(\$110.00)	\$22,960.00 ↑
<b>Total Current Liabilities</b>	\$26,595.35	\$696.70	\$25,898.65 ↑

### Net Assets

<b>Net Assets</b>	\$116,780.14	\$163,323.22	(\$46,543.08) ↓
-------------------	--------------	--------------	-----------------

### Cumulative Net Profit YTD



YTD Net Loss as of February 2023 was **-\$1,585.94**.

YTD Budget Net Profit as of January 2023 was **-\$634.00**. BTS is currently tracking **-\$951.94** under budget.

**Deb Jeffrey**  
Treasurer

**27 March 2023**