



Southern Tasmanian Bowls Association Inc

Trading as	Bowls Tasmania South	ABN: 12 820 830 594
Mail	PO Box 232, Rosny Park, Tas. 7018	
Email	bowls.south@bigpond.com	
Web	BowlsTasmaniaSouth.bowls.com.au	
President	Peter Kirby	0400 914 818
Secretary	Paul Matthews	0409 703 073

Minutes of the BTS Board Meeting held on Monday 21 November 2022 at 4.30pm at North Hobart Bowls Club

Welcome

1. President Peter Kirby opened the meeting at 4.30pm.

Attendance

Present: Peter Kirby (President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Barbara Rankin (Board Member), Crystal Brooks (Board Member), Paul Hoddy (Exec. Assistant), Ross Bannister (Chair Match Committee), Michael Andersch (Chair Officiating Committee)

Apologies: Anne Mullavey (BTAS Southern Director), Bernard Knight (BTAS President)

Confirm minutes of previous meeting

2. Moved Paul Matthews, seconded Michael Andersch that the minutes of the meeting held on 17 October 2022 be confirmed. **CARRIED**

Business arising from previous minutes

3. **Board vacancies.** The Secretary reported no expressions of interest have been received to fill Board vacancies.
4. **Southern Selectors, Managers and Coaches.** The Secretary noted that allowing incumbents to directly appoint assistance has worked and all vacancies have been filled. The Open Men's Manager is currently vacant due to the passing of Craig Griggs.
5. **Berriedale Office.** The Secretary is awaiting an approach from Glenorchy City Council to renegotiate the lease. The invoice for \$188.19 for renewal of the existing lease has been paid.
6. **Advertising BTS Grants.** The Secretary noted that a brief summary of grants approved to date – the clubs and purposes of the grants – has been published to the BTS website.
7. **Laptops.** Paul Hoddy advised that upgrading his laptop could be postponed. The Board resolved to allow the Secretary to buy a new laptop using the BTS debit card at a cost no greater than \$1,500. **ACTION: Secretary**
8. **iPads.** The purchase of iPads for the purpose of issuing them to Event Manager is on hold pending a test-run to judge the value of this plan.
9. **BTS strategic planning.** The Secretary noted that the BA, BT and current BTS Strategic Plans had been distributed to Board members for review.

10. **COVID–19 data in BowlsLink.** The Secretary advised that Cremorne’s enquiry regarding COVID certificates was referred to Bowls Tasmania, as the conduit to Bowls Australia. BTAS provided the following response on 21 November, following the national meeting:
- Bowls Australia did not think it was a good idea to put the classification up on BowlsLink in the first place!
 - It is up to individual clubs or regions to revoke the COVID-19 certification.
 - It is not possible for Bowls Australia to remove the certification once people have been allocated to it.
 - It is not possible to delete the certification - it can only be revoked.
 - The history of [the certificate] will remain within the BowlsLink database.

Based on this advice, the Board resolved to advise clubs that COVID-19 certificates can be revoked at the club’s discretion but BTS would not be taking this action.

ACTION: Secretary

11. **Clubs for BTS Fours and BTS Triples.** The Secretary noted that BTS Championships would be held as follows:
- Beltana – BTS Men’s Open and B-grade fours (13/20 Nov 2022)
 - Claremont – BTS Women’s Open and B-grade fours (18/25 Nov 2022)
 - Rosny Park – BTS Men’s Open and B-grade triples (11/18 Dec 2022)
 - Rosny Park – BTS Women’s Open and B-grade triples (11/18 Dec 2022)
12. **Juniors (Travel to Nationals).** The Secretary noted that a letter of concern had been sent to Bowls Tasmania regarding issues with State sides travelling to National events.
13. **Facebook Group administration.** This matter has been resolved.
14. **BowlsLink membership categories.** The Secretary asked if membership category consolidation/normalisation was a possibility without agreement from clubs to abide by fixed (but unenforceable) categories. The Board resolved to develop a normalised matrix of categories and encourage clubs to use them.

ACTION: Secretary

Correspondence

15. The Secretary reported that 484 emails were received and 410 were emails sent between 17 October and 20 November 2022. Moved Deb Jeffrey, seconded Paul Hoddy that outwards correspondence be endorsed and inwards correspondence be accepted.
- CARRIED**
16. The Board noted the following:
- The BTS Tribunal members have reconfirmed their availability.
 - A request for people to be available for appeals received 2 nominees.
 - An Appeal Panel was formed to hear two cases.
 - Devonport enquired about using indoor centres during rain-affected rounds.
 - The club coaches, umpires, measurers and markers lists have been updated on the BTS website.
 - A call for extra entries into Ladies B Grade Fours was successful and the competition is going ahead.

17. The Board noted the following appointments were made out-of-session. Moved Paul Matthews, seconded Ross Bannister that they be ratified.
- Crystal Brooks appointed Social Media Administrator (SMA)
 - Peter Kirby appointed as *The Mercury* correspondent
 - Jeanette Lane appointed as Southern Open Ladies manager
 - Darren Monks appointed as Southern Open Men's selector
 - Nadine Seabourne appointed as Southern Over 60s Ladies selector
 - Michael Taylor appointed as Southern Over 60s Men's selector
 - John Nichols appointed as Southern Juniors manager
 - Jason Fowler appointed as Southern Over 60s Men's selector

CARRIED

18. All clubs were advised of the following:
- Officials Forums – Three in-person sessions and one Zoom session
 - Howrah's Secondary Schools Lawn Bowls Tournament
 - Email hacks and cyber security measures
 - Not counting social bowlers for abandoned pennant games
 - Eligibility rules for BTS B Grade Championships
 - A third column in *The Mercury* for general bowls articles
 - COP rulings/decisions are published to the website
 - Clarification regarding early pennant starts
19. The Board noted the following correspondence from Bowls Tasmania:
- The Bowls Coaching Newsletter – Edition Nine
 - Bowls Tasmania Vacant Selector and Coach Position
 - Grant – Going into bat for Tasmanian sports clubs
 - Grant – International Women's Day Small Grants Program 2023
 - BTAS Handbook 2022–23 published
 - Bowls Tasmania Gala Week – January 2023 in Launceston
 - State Events Conditions of Play 2022–23
 - State Wide Challenge Conditions of Play 2022–23
 - BTAS Bowling Arm RRR and SWC Overall Points
 - Audika's sponsorship offer to bowls clubs
 - BTAS Affiliation Fees invoice (\$102,495.80)
 - Free *Tasmania Tridents* Coaching Clinic at the Burnie Bowls Club on 23 November 2022.
 - Junior State Wide Challenge – Sunday 27 November 2022 (Longford)
 - Open State Wide Challenge – Sunday 4 December 2022 (Kingborough)
 - Event Coordinator: Ross Bannister
 - Seniors State Wide Challenge – Tuesday 13 December 2022 (New Norfolk)
 - Event Coordinator: Paul Matthews
20. **Social Media Administrator.** Matt Gregg has been paid a pro rata honorarium for his time as Social Media Administrator.
21. **Selection Module certification.** The Secretary advised the Board that he had queried why BA Selection Module certification was expiring in BowlsLink. BTAS advised this should not happen and undertook to rectify this issue.
22. **Geeveston.** The Secretary noted that he had advised Geeveston that they are able to use eligible opposite gender subs from other clubs.

23. **BTS Match Committee decisions.** The following actions have occurred:
- The Kingborough protest against Glenorchy Rodman was upheld on appeal. The BTS Match Committee decision to reprimand Glenorchy Rodman was upgraded to a “loss of points” penalty.
 - The Tasman protest against Buckingham was rejected on appeal. The BTS Match Committee decision to reprimand Buckingham was withdrawn.
 - The Howrah protest against Claremont was upheld by BTS Match Committee. Claremont will not appeal the decision.
 - The dispensation request by Brighton for opposite gender replacement players was partially granted by the BTS Match Committee. Details are available on the BTS website.
24. **8-badges.** The Secretary noted that five sets have been issued so far this season:
- Kingborough –Ladies Division 3 (18 October)
 - Rosny Park – Ladies Division 4 (3 November)
 - Claremont – Saturday Division 5 (12 November)
 - Glenorchy Rodman – Ladies Division 4 (17 November)
 - Tasman – Ladies Division 4 (17 November)
25. **Taroona and Franklin.** The Memorial Shield (Round 1) was played at Franklin with both clubs mutually agreeing to an alteration of the published roster.
26. **Buckingham: New synthetic green.** The Board was advised that replacement of the Buckingham synthetic green was underway. The Board noted that an inspection would be required once the new green was installed. **ACTION: Secretary**
27. **Buckingham: Changes to start times.** Buckingham approached BTS with a request to alter Saturday pennant start times for either Division 1 or Division 4 (four games affected) due to the loss of their synthetic green. Buckingham, and affected clubs, were advised of the process to follow. Crystal advised that Buckingham would be using St John’s Park’s green for the affected Division 4 games.
28. **5-game social players.** The Board resolved to send a reminder to clubs that they must notify BTS (per condition of play 3.3(c) when they begin using social bowlers. **ACTION: Secretary**

Grants

29. **Approvals.** The Board ratified BTS Grant approvals by the BTS Finance Committee:
- Sorell – Both grants
 - Sandy Bay – Both grants
 - Howrah – Player Participation grant
 - Franklin – Both grants
 - Kingborough – Both grants
 - Orford – Player Participation grants

Reports

30. **Finance.** The Treasurer presented her report and noted action would soon be required with regard to Glenorchy Rodman affiliation fees (see new business). The Treasurer moved and Michael Andersch seconded that the financial report for October 2022 be accepted as presented to the Board (see summary at Appendix 1).

CARRIED

31. **Match Committee.** Ross Bannister advised the Board that the Men's Fours are finished and the Ladies Fours finish this coming Friday. The Triples entries close at the end of the month. Ross noted that changes to teams/positions in BowlsLink was causing difficulties with regard to writing out cards and draws, and untracked changes could affect Bowler of the Year calculations. The Match Committee will be monitoring this.
32. **Officiating Committee.** Michael Andersch provided his report (see Appendix 2).
33. **Coaches Committee.** Ross Bannister reported that a few bowlers were currently doing the courses. The list of coaches has been updated on the BTS website.
34. **Selectors.** Peter Kirby reported SWC sides were almost done. The Ladies Open and Ladies Seniors have been decided, and the Men's sides will be confirmed this week.

Ongoing Matters

35. **BTS Strategic Plan 2019-23.** The Board resolved to set a date for a planning workshop at our next meeting. **ACTION: Board**
36. **Policy and Governance review.** Nothing to report.
37. **Knowledge Gaps.** Nothing to report.
38. **Conditions of Play.** The Secretary noted the following Conditions of Play questions based on feedback received.
 - **COP 3.1(a).** At the previous meeting, the Board resolved that sides should be submitted by 1 September (not 1 June). **ACTION: Secretary**
 - **COP 4.5(b).** Bruny asked that the special provisions for an 11.00am start for their home games also be the rule for their away games as travel limitations worked both ways.
 - **COP 1.2.** This condition grants social bowler eligibility into BTS championships. The Board resolved to advise clubs that 5-game members are not eligible for championships. **ACTION: Secretary**
 - **COP 5.6/6.6.** Paul Matthews noted that this condition limits clubs to picking from their lowest division whereas last year Midweek/Ladies lowest division could choose players from either Divisions 5, 6 or 7. Ross suggested allowing leads or twos from Saturday Div's 4, 5 or 6 to be selected.
 - **COP 1.6.** Michael noted inconsistencies with regard to use of electronic devices was raised during Officiating Forums, and recommended this be fixed for next season.

The Board resolved to refer all items to the COP Committee for review and/or implementation before next season. **ACTION: COP Committee**

39. **RCC Meetings.** Peter Kirby advised that, when the next RCC meeting is held in the South, the Board may be invited to lunch.

Items for the agenda of the next RCC meeting (from general business):

- Obtaining cyber insurance on the BTAS policy
- Bowls Tasmania Handbook

General Business

40. **Cyber insurance.** The Treasurer noted that BTS insurance was part of the cover provided under the BTAS policy. Clubs will be advised to seek cyber insurance when they negotiate with their brokers, but we cannot do this as we don't negotiate the cover. Peter undertook to add this to the RCC agenda to ensure future BTAS policy negotiations include cyber cover. **ACTION: President**
41. **Payment of travel allowances.** The Treasurer moved that we cease paying out travel allowance in advance, and instead pay allowances after the event to participants who complete and submit the travel allowance request form. Seconded Ross Bannister. **CARRIED**
42. **Procedures for BTS events.** Deb asked that clear written instructions be made available to club managers of BTS events. The Board resolved that the BTS Match Committee should write the instructions (adapting existing BTAS instructions) and provide them to the Secretary for publication/distribution prior to commencement of the BTS Triples championships. **ACTION: Match Committee**
43. **Southern uniform distribution.** Peter advised the Board that we currently had 55 new tops for Men and 50 new tops for Women. Deb moved that we sell the new Southern tops to "first side" players at a subsidised \$20 and give the old tops to "second sides" players, bowling arm players and juniors for free. Crystal added that, if players needed a new top, they would be required to purchase it at full price. Ross Bannister seconded both proposals. **CARRIED**
ACTION: President
44. **Southern uniform lower wear.** Crystal discussed the need to change the colour of the lower wear for the new tops from green to black as most Open bowlers (men and women) indicated black as the preferred option. The consensus was that all players would already have green pants but it was uncertain if all players had black pants, so it was resolved to go with green pants for Round 1 of the SWC and survey players at these events to determine the future uniform requirement.
45. **Shipping container for storage.** Paul Matthews and Deb Jeffrey proposed purchasing a shipping container for use as a storeroom as an alternative to leasing the Berriedale office. A quote from one supplier is provided at Appendix 3 as an example of the costs involved. The Board noted the idea for future consideration.
46. **Bowls etiquette.** Peter Kirby noted a practice whereby skips, who are not in possession of the mat, were not clearing the field with due speed. The Board resolved to scan the Bowls Etiquette booklet and send it to clubs for promotion of better etiquette on the green. **ACTION: Secretary**
47. **Bowls Tasmania Handbook.** Paul Matthews expressed his disappointment that BTAS chose to disregard his request to link to BTS information on our website (in HTML) and not publish the information in PDF. He cited the accessible, responsive nature of HTML as the main reason for this requested change. The Board resolved to place this on the agenda of the next RCC meeting. The President asked the Secretary to prepare a paper regarding this matter to help guide discussion. **ACTION: Secretary**

48. **BowlsLink anomalies.** Paul Matthews noted the following anomalies with BowlsLink statistics (see Appendix 4) and asked the BTS Statistician to investigate.
- Player stats aren't accounting for all games played
 - Players without playing rights can be selected to play pennant
- ACTION: Statistician**
49. **BowlsLink issue with transfers.** Paul Hoddy advised the Board that BowlsLink is in the process of fixing the loophole that allows dual-membership players to change clubs without creating a transfer record.
50. **In-season \$60 transfer fee.** The Board resolved to email each member transferring in-season to ascertain the reason for their transfer. The *BTS Clearance and Transfer Policy* (August 2022) allows for waiver of the fee if the member can demonstrate that the sole reason for the transfer was the result of relocation of either place of residence or employment (or both).
- ACTION: Secretary**
51. **In-season transfers – Ouse players.** The Board resolved to waive the \$60 in-season transfer fee for players transferring from Ouse, to play bowls at a different club, given that Ouse is not competing this season.
52. **Proposal(s) to restructure Saturday pennant.** A proposal to restructure Saturday pennant was received at BTS which sparked discussion. Michael noted that we will not convince clubs of a need for a restructuring without involving those same clubs in the discussion. He proposed creating a working group from clubs to develop a plan that can be put to a Delegates meeting. Peter proposed that the working group survey bowlers to determine the prevailing view(s). Ross proposed that the working party, and not Bowls South, be tasked with driving development of any changes to Saturday pennant. The Board resolved to create a terms of reference for such a working group for discussion at the next meeting.
- ACTION: Secretary**

New business

53. **Bowlers Arm players.** Peter advised the board that Bowls Australia will not include Bowlers Arm players as a separate group at National events, and Bowls Tasmania has decided to follow this decision at the State level.
54. **Glenorchy Rodman affiliation fees.** The Treasurer noted that the Board will have to rule on what to do with regard to the Glenorchy Rodman affiliation fees at the next Board meeting. Barbara suggested, and Michael seconded, that we meet with Glenorchy Rodman prior to Christmas to discuss options. The Board resolved to seek a meeting on Monday 5 December at 12.30pm at Glenorchy Rodman.
- ACTION: Secretary**
55. **New Junior Manager.** Ross asked the Secretary to approach John Nichols to ensure he has (or obtains) a WWVP card, and the he register this in BowlsLink.
- ACTION: Secretary**
56. **Finance/Administration workshop.** The Treasurer and Secretary agreed to provide this workshop on Tuesday 31 January 2023. A representative of the THA will be invited to attend and speak. The Secretary will ensure clubs are encouraged to send representatives.
- ACTION: Secretary**

57. **Changing positions.** The Secretary noted (from feedback received) that we do not have any rules about changing the position of player in championship games. Michael advised that the Law allows this and no special conditions are required. No further action required.
58. **5 Games at different clubs.** The Secretary noted (from feedback received) that BTS did not cover social bowlers switching clubs and playing 5 games at each club. The Board resolved that social bowlers were only allowed a total of 5 games, before being counted as full members, regardless of the club they play pennant with. No further action required.

Next Meeting

59. The Board resolved to forego the December meeting. The next meeting will be held on Monday 23 January 2023 at North Hobart Bowls Club.

Closure

60. The President declared the meeting closed at 7.45pm.

Paul Matthews
BTS Secretary

Appendices

1. Financial Report
2. Officiating Committee Report
3. Shipping container purchase
4. BowlsLink anomalies

Appendix 1 – Financial Report

Reports for October 2022

Bank Accounts

<i>Bendigo Cheque Account</i>	\$143,613.69
<i>Sandhurst Investment Account</i>	\$102,791.41
<i>Petty Cash Debit Card</i>	\$2,000.00

<i>Account Receivables</i>	\$7,995.00
<i>Accounts Payable</i>	\$5,666.00

31 October 2022

Cash at Bank \$248,405.10

Total Assets \$261,826.00

GST Liability \$12,528.00

Provisions \$33,300.00

Total Liabilities \$51,494.45

Net Assets for BTS were \$210,332 v Last year \$249,523 – decrease -\$39,191.41

Cumulative Net Profit YTD



The YTD Net Profit as of October 2022 is \$91,965.70 v Budget Net Profit of \$98,120 which is down \$-6,154.30.

BTS is currently tracking \$-6154.30 under budget.

Deb Jeffrey
Treasurer

21 November 2022

Appendix 2 – Officiating Committee Report

Report to Board Meeting - November 2022

Our panel met at North Hobart BC in the past month in its final preparation for the Officials Forums, two which have now been held. Forums at Kingborough and North Hobart have been completed with final venue, Beltana upcoming tomorrow.

No indications/interest has been received for a ZOOM session however Facebook comments indicated demand in the South of the South for F2F. Brad Johns has reached out to make Franklin BC available. Hosting a Forum, which I'd likely run on my own given proximity & small audience could bring officials together from Cygnet, Huonville, Franklin, Geeveston and Dover. I'll reach out via email to officials in those club assess demand and proceed if warranted.

Forums have covered changes to the CoP and Side Captains guideline. B-Grade eligibility is understood and there seems little or no contention on rule changes. There was a query on the grading of Ladies via the Thursday vs Men on the Open Gender. Likewise Ross's earlier indication of support for B-Grade women to include Thursday Div 2 is apparent.

An inconsistency in the electronic devices wording within the CoP was raised at one Forum and we'll log that for review at the end of the season for CoP sub-committee.

We will publish an updated memorandum to club on Games Stoppages and incomplete ends and when they are declared dead and when they are not. It is final review and leverages NOAG feedback from 2010 as well as reiterating current laws.

Likewise, mat on wrong line and jack on wrong line had some discussion and referring to law books. We'll also leverage material from World Bowls and BA gurus and publish a memorandum to remove any doubt in people minds.

The challenge of clubs complying with the Opposite Gender - Lowest Grade rule was noted and discussed at the meeting. As an example, Brighton particularly have a very old Ladies side and there is little ability to leverage them to play two consecutive days, hence we advocated that dispensation have been made (in Brighton's case) and can continue to be made for other clubs by Match Committee or BTS Board/Panel. Likewise we also reminded club officials that substitutes from other clubs are also available to use.

An updated list officials for the BTS website has been published and feedback taken on-board for a couple of updates which were also quickly made.

Final arrangements for BTS appointed umpires for BTS Finals and SWC are crystalising. Our Kingborough contingent will make a strong contribution to the various dates given two of the panel are involved in the Panel and KBCC is hosting Open SWC.

BTS Men's Fours (Beltana) – Wayne Cobbing

BTS Ladies Fours (Claremont) – Pauline Connell or Grant Allford

SWC Open (Kingborough) – L Price, G Price, M Eiszele & TBA – Event Coordinator M Andersch

SWC Over 60s (New Norfolk) – Helen Ducker, Leonie Price, Geoff Price and Pauline Connell

BTS Triples (Rosny Park) - TBA

Leonie Price as part of her BTAS portfolio is coordinating P&A accreditation and re-accreditations courses to be held at North Hobart on 30th and 31st January. John Roberts and Bob Carlson will be travelling from Melbourne to facilitate this testing of the Tasmanians.

Michael Andersch

Chair, BTS Officiating Panel

Appendix 3 – Shipping container purchase (quote)

From: wayne@tassiecontainers.com.au [<mailto:wayne@tassiecontainers.com.au>]
Sent: Tuesday, 15 November 2022 1:43 PM
To: bowls.south@bigpond.com; zac@tassiecontainers.com.au
Subject: RE: New Sales Quote Request

Hi Paul

Please find below quote as requested. I have shown a few options for your inquiry.

Standard 2.6H

- 6m As Is – \$4,000.00 (second hand container)
- 6m B Grade – \$4,400.00 (wind & water tight)
- 6m B Grade with full external re-spray – \$5,500.00 (your choice of colour)
- 6m New – \$7500.00

Additional

- Personal Access Door – \$1,850.00
- Lock Box – \$110.00 (All new containers come standard with a lock box)
- Electrical package – \$2,350.00 includes:
 - 2 x LED fluorescent lights
 - 3 x Double GPO
 - Sub-board and 15amp inlet installed on 100x5 flat bar welded into container.
- Delivery to Rosny* via tilt tray – \$250.00

Above rates include GST

If I can be of any further assistance please do not hesitate to contact me

****QUOTE VALID FOR 30 DAYS****

Regards
Wayne Silver
Director
61b Crooked Billet Drive
Bridgewater Tasmania 7030
wayne@tassiecontainers.com.au
[0439 334 111](tel:0439334111)

** Rosny chosen as a central destination – NOT as the final location if we proceed*

Appendix 4 – BowlsLink anomalies

Anomaly 1

The players' ladder is not showing all games. That is, the “win/draw/loss” tally does not match the games “played” tally. As an example, here are the players on the skip's ladder for Saturday Pennant Division 1 with incorrect “win/draw/loss” tallies:

Position	Player Name	Team	Played	Wins	Draws	Losses
11	Buckingham, Noel	Glenorchy City	6	4	0	1
13	Cornish, Gregory	Oatlands	6	4	0	1
17	O'Brien, Michael	Glenorchy City	5	3	0	1
19	Matthews, Paul	Sorell	6	3	0	2
24	Van Kraanen, William	Oatlands	6	2	0	3
26	Cooke, Alvin	Buckingham	6	2	0	3
28	Nielsenbeck, Cheryl Ann	Glenorchy City	6	2	0	3
29	Marshall, Shane	Buckingham	6	2	0	3
32	Gatehouse, Ken	Sorell	5	1	0	3
36	Van Tuyl, John	Glenorchy City	4	1	0	2
38	Headlam, Ray	Oatlands	6	1	0	4
40	Petrie, Glenn	Sorell	6	1	0	4
44	Porter, Shane	Oatlands	5	0	1	3
45	Smith, Alan (Ike)	Buckingham	6	0	1	4
46	Woolley, Geoff	Buckingham	1	0	0	0
53	McVey, Tom	Sorell	6	0	0	5

Anomaly 2

Even though a member does NOT have playing rights, BowlsLink is allowing that member to be selected in a team for pennant play:

Sorell Bowls and Community Club (TAS)

Donnelly George 704718 CLUB 30th Apr 2023 21st Jan 2019

Import Club Member to Team

George Donnelly

Michael George

george

CANCEL