



Southern Tasmanian Bowls Association Inc

Trading as:

Bowls Tasmania South

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ABN: 12 820 830 594

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Minutes of the Annual General Meeting of Bowls Tasmania South held at the Howrah Bowls Club on Sunday 5 June 2022

Welcome:

The President, Peter Kirby, declared the meeting open at 2:00pm and welcomed members to the meeting. He advised the meeting that a quorum was present, and made an opening statement of Acknowledgement of Country.

Attendance:

There were 38 delegates representing 21 clubs (Beltana, Brighton, Buckingham, Claremont, Cremorne, Cygnet, Franklin, Glenorchy City, Glenorchy Rodman, Howrah, Huonville, Kingborough, North Hobart, Oatlands, Orford, Rosny Park, Royal Hobart, Sandy Bay, Sorell, St. John's Park and Taroon) plus 4 club members and 2 Board members in attendance.

Apologies: Apologies were received from Paul Matthews (COVID), Deb Jeffrey (WA), Geoff Dannock, Crystal Brooks, Dover, Geeveston, Elizabeth Downward, Richard Crawford, and Michael Kelleher.

Recognition of deceased members: All members held a short period of silence in recognition of those members who had passed away during the preceding year.

Confirmation of Minutes:

Moved Ross Bannister Seconded Margaret Cornish: "That the minutes of the Annual General Meeting held on 30 May 2021, as circulated in the Annual Report, be accepted as read and confirmed."

CARRIED

Moved Ross Bannister Seconded Leonie Price: "That the minutes of the Special General Meeting held on 27 September 2021, as circulated in the Annual Report, be accepted as read and confirmed."

CARRIED

Matters arising from the previous minutes:

Nil.

Annual Report and Financial Report:

President, Peter Kirby spoke to his report as published within the Annual Report and expanded on some points, making particular mention of the difficult year experienced by the Board caused by a number of resignations due to personal and health reasons.

The vacant Treasurer position was filled with the recruitment of Deb Jeffrey, who has performed her duties to a very high standard. The resignation of long-serving BTS Secretary, Rob McGuire, due to his recruitment to the BTAS CEO position, created another mid-term vacancy which was filled by the recruitment of Paul Matthews, who has brought a range of specific skills and attributes to the position.

Peter also made mention of the gap in corporate memory caused by Rob’s departure, which has been rectified by the documentation of Board functions and processes through specific policies and protocols. The Board is working progressively towards the delegation of operational matters to committees with the Board focusing on the provision of strategic direction through policies to guide the operation of committees.

Moved Peter Kirby, seconded Dale Freeman: “That the annual report be received.”

CARRIED

The Treasurer’s report was also presented by President Peter Kirby, along with the audited financial statements as published within the Annual Report. In speaking to the 2022-23 Budget Peter made special mention of two programs to be funded from reserve funds to support clubs’ recruitment of adult members, and to support clubs’ junior programs, both of which are aimed to increase participation in pennant. Funding for these two programs will reduce reserve funds by an amount of \$40,000, approximately.

Moved Peter Kirby, seconded Ross Bannister: “That the audited financial statements be adopted.”

CARRIED

Recommendations from the Board:

Appointment of Auditor: Moved Peter Kirby, Seconded Loraine Walker: “That Rendell Ridge of Max Peck & Associates be re-appointed as auditor”.

CARRIED

Honoraria: Moved Peter Kirby Seconded John Scott: “That Honoraria and Allowances for 2022-23 be set as follows:

• President expense Allowance	1,000	
• Deputy President Allowance	300	
• Secretary	10,000	
• Executive Assistant	800	
• Treasurer	5,000	
• Statistician	5,000	
• Match Committee	1,200	
• Coaching Panel	200	
• Umpires Panel	800	
• Social Media Administrator	500	
• Total	24,800	CARRIED

Appointment of Office Bearers:

The following nominations were received and were confirmed automatically (there being only one nominee for each position):

- **President:** Peter Kirby
- **Secretary:** Paul Matthews
- **Treasurer:** Deb Jeffrey

Moved Geoff Giblin, Seconded Paula Hadley: “That the above be elected.”

CARRIED

General Board members:

- **Board Member:** Barbara Rankin
- **Board Member:** Crystal Brooks

Moved Peter Kirby, Seconded Doug Holloway: "That the above be elected." CARRIED

In accordance with Rule 11.3 of the BTS Constitution, nominations were called from the floor to fill the remaining Board Member vacancies. As no nominations were forthcoming, the President advised the meeting that the board will be appointing members to fill the vacant positions in accordance with Rule 11.8.

Special Resolutions proposing changes to the constitution:

The following proposals to tighten and/or clarify rules surrounding the board and meeting administration were considered by the meeting. The proposals, together with rationale, were distributed to delegates prior to the meeting.

Special Resolution 1: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, a new **Rule 9.2** should be added to the constitution as follows:

- 9.2 *The Office Bearers of the Association will comprise an Executive sub-committee with the power to decide urgent, out-of-session matters, as long as:*
- (a) at least three officers agree on the matter under consideration; and*
 - (b) any decisions are ratified at the next meeting of the Board.*

Moved Ross Bannister, Seconded Margaret Cornish CARRIED (unanimously)

Special Resolution 2: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, **Rule 10** of the constitution be amended as follows:

- 10.1 *The Board shall consist of the Office Bearers of the Association, the Chair of the Match Committee, a nominee from the Officiating Committee, a nominee from the Coaches Committee, the Executive Assistant and four ordinary members, each appointed as hereafter provided.*
- 10.2 *If possible, two of the four ordinary Board members will be male and two female.*

Moved Paula Hadley, Seconded Doug Holloway CARRIED (unanimously)

Special Resolution 3: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, that **Rule 15.6** of the constitution be amended as follows:

- 15.6 *A quorum for the transaction of the business of a Board meeting, taking into account vacancies, shall be half the number of Board members plus one.*

Moved Dale Freeman, Seconded Ross Bannister CARRIED (unanimously)

Special Resolution 4: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, **Rule 17.3** of the constitution be amended as follows:

17.3 The Board may act, notwithstanding any vacancy in its membership, as long as a quorum is present in accordance with Rule 15.6.

Moved Margaret Cornish, Seconded Geoff Giblin

CARRIED (unanimously)

Special Resolution 5: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, **Rule 27.3** of the constitution be amended as follows:

27.3 In the case of an equality of votes on a question at a general meeting, the Presiding Officer may not exercise a second or casting vote and the motion will be lost.

Moved Ross Bannister, Seconded Doug Hollaway

CARRIED (unanimously)

Special Resolution 6: The Board proposes that, by special resolution of the members present at the 2022 Annual General Meeting of the Association, **Rule 14** of the constitution be amended as follows:

14. For the purposes of these rules, a casual vacancy in the office of a member of the Board occurs otherwise than is provided in Rule 11.4, if the Office Bearer or member of the Board:

(a) dies;

(b) resigns the office;

(c) becomes bankrupt or enters into a composition with their creditors;

(d) is disqualified from office under the provisions of the Act;

(e) is disqualified from holding office, due to non-compliance to these rules or conduct prejudicial to the interests and policies of the Association;

(f) is convicted of an indictable offence; or

(g) is absent without the consent of the Board from three (3) consecutive meetings of the Board.

Moved Kim Spencer, Seconded Alan Wiggins

CARRIED (unanimously)

General Business

In accordance with Rule 24.1 Brighton and Orford submitted a notice of motion for General Business, proposing: "That Conditions of Play Rules 4.5, 5.3, and 6.6 be deleted in favour of a combined rule under Section 3 that covers all pennant competition as follows:

3 Starting Time.

(a) The appointed time for commencing a pennant match is 11.00am. This time may be varied by mutual consent of participating Side Captains.

(b) A compulsory lunch break of at least 30 minutes is to be taken at 12.30pm unless both Side Captains agree to play straight through."

Moved Geoff Giblin, Seconded Julie Chapman

NOT CARRIED on the count of hands

Closure:

There being no further business, the President declared the meeting closed at 3:10pm.