



## Southern Tasmanian BOWLS Association Inc

Trading as:

**BOWLS Tasmania South**

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**ABN:** 12 820 830 594

**President:** Peter Kirby 0400 914 818

**Secretary:** Paul Matthews 0409 703 073

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### **Minutes of the BTS Board meeting held on Monday 20 September 2021 at the North Hobart Bowls Club**

**Present:** Peter Kirby (President), Ailsa Milburn (Deputy President), Deb Jeffrey (Treasurer), Paul Matthews (Secretary), Paul Hoddy, Geoff Price, Leonie Price, Michael Andersch, Ross Bannister, Matthew Gregg, and Christine McGrath.

**Apology:** None.

**Welcome:** President Peter Kirby opened the meeting at 4.25pm with an acknowledgement of country, and then welcomed Paul Matthews to the Board. Peter provided new board members with an informal induction into how the board operates.

**Minutes:** Moved: Matt Gregg, Seconded: Ross Bannister that the minutes of the meeting held on 16 August 2021 be confirmed. **CARRIED**

#### **Ongoing Matters:**

Uniforms for Bowling Arm Tasmania 2021 Program.

Nothing to report.

BTS Tribunal Members.

Nothing to report. Would like to see equal representation (that is, six men, six women).

BTS Strategic Plan 2019-23

It has previously been agreed that time will be spent each Board meeting going through the Strategic Plan and allocating tasks as required. No action was taken on the Strategic Plan at the meeting.

#### **Matters Arising:**

Coronavirus and Lawn Bowls Update

Moved: Peter Kirby, Seconded: Paul Matthews that the **BTS Coronavirus Policy** be updated per amendments circulated to the board that reflect changes in State government policy.

**CARRIED**

**ACTION: SECRETARY**

Fixed Fee Membership Model

Referred to the "Fixed Fee" sub-committee, being Peter Kirby (BTS President), Paul Matthews (BTS Secretary), Deb Jeffrey (BTS Treasurer) and David Back (Bowls Tasmania Treasurer). Discussion will commence at next week's meeting between BTS Executive and BTAS Board.

**ACTION: PRESIDENT**

Selectors playing in SWC teams and RCC Meeting

To be discussed at Regional Consultative Committee meeting on 28 Sep 2021.

**ACTION: PRESIDENT**

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### Vacant BTS Southern Sides Selectors, Coaches and Managers

Expressions of interest was received from Garry Francis (Howrah) for a selector's position.

**ACTION:** SECRETARY

### BTS Board Member Uniforms

Given that only three board members have uniform shirts, Peter Kirby undertook to review our uniform before ordering any for new board members.

**ACTION:** PRESIDENT

### Working with Vulnerable People Card

The Secretary undertook to review/finalise collection of information and have BowlsLink updated to include this registration for board members.

**ACTION:** SECRETARY

### Conditions of Play 2021-22

The final draft of the Conditions of Play were discussed. Moved: Geoff Price, Seconded: Christine McGrath that they be ratified and published. Matthew Gregg opposed the motion.

**CARRIED (1 against)**

**ACTION:** SECRETARY

### Review current duties of BTS Secretary

The new Secretary will review his list of duties and make recommendation to the board regarding redistributing some work at the next meeting.

**ACTION:** SECRETARY

### Vacant positions - Publicity Officer

The Secretary will write to Connor Munnings with a formal offer from the board to take on the role of Publicity Officer.

**ACTION:** SECRETARY

### Vacant positions - Member of BTS Match Committee

Ross Bannister will approach Rosie Geeves with an offer to join the Match Committee.

**ACTION:** Ross Bannister

### Scorecards 2021-22

Scorecards are being supplied by *J. Carroll Club Promotions*. Secretary to follow-up on progress.

**ACTION:** SECRETARY

### Host Bowls Tasmania Championships and Events 2021-22

Ongoing – interest closes on 15 October 2021.

### Host BTS Championships and Events

The following clubs have submitted their willingness to host BTS championships and/or events: St Johns Park, Brighton, Beltana, Rosny Park, Claremont, Howrah, New Norfolk, and Kingborough.

**ACTION:**

MATCH COMMITTEE

### Agenda Items for Delegates Meeting

Glenorchy City submitted an agenda item regarding state finals. Howrah submitted an agenda item regarding the playing of some women's championships on weekends. Both were accepted for inclusion on the agenda for the 27 September Delegates Meeting.

**ACTION:** SECRETARY

### Prize money for pennant winners from last season (Howrah)

The Treasurer undertook to investigate.

**ACTION:** TREASURER

### Bulk registrations by clubs

The board agreed that clubs would be required to complete and submit their bulk registrations by Monday 11 October.

**ACTION:** SECRETARY

### Nomination of Greens

The board decided that nomination of greens to be used by Wednesday and Saturday teams would be required by 11 October. Nomination of greens to be used by Thursday teams would be required by 14 October.

**ACTION: SECRETARY**

### Bowlers with Bowling Arm discussion paper

The board was advised that there would be a state committee meeting on 29 September. This matter is also on the agenda for the upcoming RCC meeting.

### Matters referred to the next RCC meeting

- Junior's discussion paper
- Bowlers with Bowling Arm discussion paper
- State Selectors and SWC involvement
- Bowlers who are transgender

### **Correspondence:**

- Bowls Australia
  - Cancellation of the Nationals 2021.
  - Hunter Bowls 'Sell-down period' advisement
  - New approved laser measure – Black Box
- Bowls Tasmania
  - Notice of RCC Meeting – 28 Sep 2021 at Bucks
  - High Performance Vacancies (North and North West)
  - Invitation to Lunch with BTS executive on 28 September
- Communities, Sport and Recreation
  - COVID-19 Information and Support.
  - Child Safeguarding in Sport Forum
- Department of Health Tasmania - Change to Email Remittance
- Elise Archer
  - National / International Sports Championships Grants Program.
  - Helping sporting clubs reduce electricity costs
  - Helping Tasmanian sporting clubs bounce back from COVID-19
  - Sports grants available for Tasmanian organisations
- Glenorchy City Council – Enquiry re Lease room at Berriedale Centre
- Typeface – Decline to sponsor scorecards for 2021-22.
- Derwent Eye Care – Sponsorship of Bowls
- Phil Virth – Resignation as Men's Seniors Selector for 2021-22.
- Garry Francis – Application for BTS Selector
- Ken Coppleman – Member Protection Policy
- Matthew Gregg - Host BTS championships 2021-22 on synthetic greens
- Buckingham - Midweek Pennant dispensation requests
- Glenorchy Rodman - Addition of a hoodie to their uniforms
- Glenorchy City - Agenda item for the Delegates Meeting - State Pennant Finals
- Howrah
  - Agenda item for the Delegates Meeting - For some BTS Ladies Competitions to be held on Weekends
  - Prizes for pennant winners from last season
- Huonville – Request for letter of support (synthetic green grant)
- Taroon – use of "Streamline Microphone" for player to communicate with the skip
- Various clubs – submissions for Bowls Tasmania Handbook

**Reports:** **Finance:** Moved: Deb Jeffrey, Seconded: Paul Hody that the financial report presented at Appendix 1 be accepted. **CARRIED**

**Match Committee:** Nothing to report.

**Coaches Panel:** Nothing to report.

**Selectors:** Nothing to report.

**Officiating Panel:** Moved: Leonie Price, Seconded: Michael Andersch that the Panel's report presented at Appendix 2 be accepted. **CARRIED**

**Clearances:** Moved: Michael Andersch, Seconded: Geoff Price that the clearances at Appendix 3 be approved and the interstate clearances be noted. **CARRIED**

#### **General Business:**

##### Opening Day

The opening of the season (Opening Day) will be held at Brighton on 11 October. Members of the board and delegates from clubs are required to wear uniform.

**ACTION: SECRETARY**

##### BTS Mixed Pairs Championship

The question of conducting a BTS Mixed Pairs Championship was referred to the Match Committee for consideration.

**ACTION:**  
**MATCH COMMITTEE**

##### Trans-gender players

The board was informed that a trans-gender player would be playing Thursday Ladies Pennant for Kingborough this year. The President reminded the board that once a gender declaration is made, it must be accepted.

##### Facebook administration

Rob McGuire has granted Paul Matthews administrator rights on our Facebook page. Paul Hoddy undertook to provide backup for Paul Matthews. Rob McGuire's administrator access will be removed in the next week or two.

**ACTION: SECRETARY**

##### Status of Saturday Division 7

A board member suggested that Division 7 is a completely separate BTS local roster (no State Finals) intended to promote longevity in the game. It contains alternative rules such as position sharing and two rinks only. Division 7 should be renamed in the future to avoid confusion and Saturday Division 7 should not be classed as the lowest division on Saturdays. That should be Division 6. If more than 10 teams are required in the lowest division this should occur in Division 6. Conditions of Play would need to be changed to reflect this view.

##### BowlsLink Training

It is unlikely that any BowlsLink training will be conducted before the start of the season, however, Bowls Victoria and Bowls WA websites both have excellent resources than can be used to learn about this application.

##### Public Officer

The board appointed the Secretary as Public Officer for the association in accordance with the constitution. This appointment will be communicated to the Department of Justice following the Special General Meeting, which is likely to approve changes to the constitution which must also be registered with the Department.

**ACTION: SECRETARY**

##### BTS Postal Address

The Secretary will open a new PO Box (closer to his location) and close the Glenorchy PO Box over the next few weeks.

**ACTION: SECRETARY**

##### Letters of Support

The board confirmed the ongoing arrangement whereby letters of support would be prepared, signed and sent to clubs by the Secretary.

Derwent Eye Care – Sponsorship of Bowls

Derwent Eye Care asked to look at the sponsorship package before deciding upon a sponsorship offer to the association.

**ACTION: SECRETARY**

**Date of next meeting:**

The next Board meeting will be held at 4.30pm on **Monday 18 October 2021** at the North Hobart Bowls and Community Club.

Meeting closed at 7.10 pm.

**Confirmed by the President:** ..... **Date:** ..... / ..... / 2021

**Appendices**

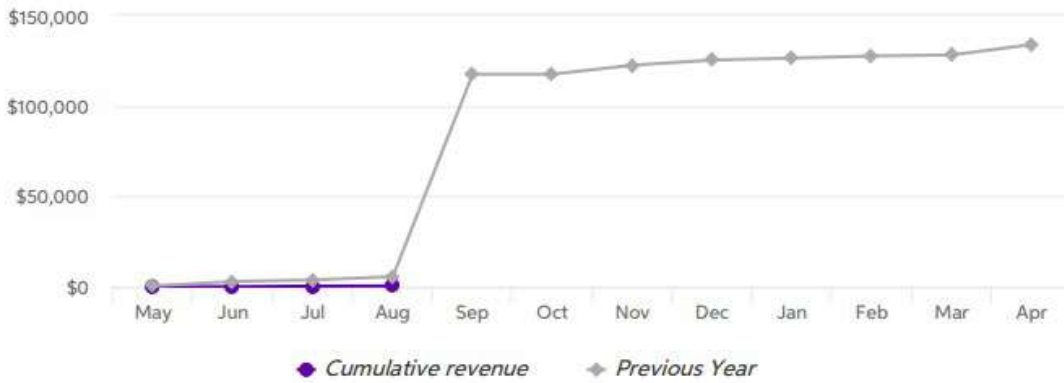
1. Financial Report
2. Officiating Panel Report
3. Clearances received between 16 August and 20 September.

**Appendix 1 - Financial Report**

**SUMMARY**

For the month ended 31 August 2021, BTS generated income of \$91. YTD total income is \$496.

**Cumulative revenue - Year to date**



Year-to-date revenue is \$496. This is a change of 91% compared to the year-to-date revenue of \$5,636 as at 31 August 2020.

For August 2021 BTS has made a net loss of \$-324 and a YTD loss of \$-1,252.

Budget YTD net loss is \$-1,898, so based in this, BTS is currently tracking \$646 above budget.

Please note -\$2000 advance payment was received in Aug and is currently being held on the balance sheet. This will be applied against the capitation invoice in October.

**Cumulative Net Profit YTD**



Attached:

- 1. Profit & Loss - MONTH ONLY showing actual v last year and actual v budget
- 2. Profit & Loss – YTD showing actual v last year and actual v budget

Deb Jeffrey  
Treasurer

20 September 2021

**BTS P & L plus Budget (Accrual mode)**

**01 Aug 2021 - 31 Aug 2021**

	Actual	Last Year	Total Variance \$	Budget	Variance \$
<b>4-0000 Income</b>					
4-1100 Badges & Accessories	0.00	21.82	-21.82	45.00	-45.00
4-3000 Fees	90.90	172.71	-81.81	190.00	-99.10
4-8000 Advance Payments	0.00	1,636.36	-1,636.36	-	0.00
<b>Total Income</b>	<b>90.90</b>	<b>1,830.89</b>	<b>-1,739.99</b>	<b>235.00</b>	<b>-144.10</b>
<b>Gross Profit</b>	<b>90.90</b>	<b>1,830.89</b>	<b>-1,739.99</b>	<b>235.00</b>	<b>-144.10</b>
<b>6-0000 Expenses</b>					
6-1150 Bank Fees	0.00	1.75	-1.75	2.00	-2.00
6-2400 Computer & IT Expenses	0.00	42.72	-42.72	5.00	-5.00
6-2950 Filing Fees	64.80	58.91	5.89	60.00	4.80
<b>6-4100 PANEL EXPENSES</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
6-4400 Rent	0.00	0.00	0.00	14.00	-14.00
6-6300 Subscriptions & Memberships	249.90	0.00	249.90	20.00	229.90
6-6500 Telephone & Internet	0.00	138.26	-138.26	140.00	-140.00
<b>6-7000 Trophies and Awards</b>	<b>0.00</b>	<b>49.54</b>	<b>-49.54</b>	<b>55.00</b>	<b>-55.00</b>
<b>Total Expenses</b>	<b>414.70</b>	<b>291.18</b>	<b>123.52</b>	<b>296.00</b>	<b>118.70</b>
<b>Operating Profit</b>	<b>-323.80</b>	<b>1,539.71</b>	<b>-1,863.51</b>	<b>-61.00</b>	<b>-262.80</b>
<b>Net Profit</b>	<b>-323.80</b>	<b>1,539.71</b>	<b>-1,863.51</b>	<b>-61.00</b>	<b>-262.80</b>

**BTS P & L plus Budget (Accrual mode)**

**01 May 2021 - 31 Aug 2021**

	Actual	Last Year	Total Variance \$	Budget	Variance \$
<b>4-0000 Income</b>					
4-1100 Badges & Accessories	13.64	518.19	-504.55	465.00	-451.36
4-2000 Championship Entry Fees	0.00	345.42	-345.42	320.00	-320.00
4-3000 Fees	336.34	199.98	136.36	190.00	146.34
4-7000 Other Income	144.00	2,936.04	-2,792.04	160.00	-16.00
4-7600 Postage Recovered	2.00	0.00	2.00	0.00	2.00
4-8000 Advance Payments	0.00	1,636.36	-1,636.36	-	0.00
<b>Total Income</b>	<b>495.98</b>	<b>5,635.99</b>	<b>-5,140.01</b>	<b>1,135.00</b>	<b>-639.02</b>
<b>Gross Profit</b>	<b>495.98</b>	<b>5,635.99</b>	<b>-5,140.01</b>	<b>1,135.00</b>	<b>-639.02</b>
<b>6-0000 Expenses</b>					
6-0100 Accounting/Audit Fees	590.00	575.00	15.00	600.00	-10.00
<b>6-1000 Badges &amp; Accessories Purchased</b>	<b>0.00</b>	<b>700.00</b>	<b>-700.00</b>	<b>750.00</b>	<b>-750.00</b>
6-1150 Bank Fees	5.51	5.95	-0.44	7.00	-1.49
<b>6-1200 Bowlers of the Year</b>	<b>0.00</b>	<b>61.60</b>	<b>-61.60</b>	<b>60.00</b>	<b>-60.00</b>
6-2400 Computer & IT Expenses	30.29	283.52	-253.23	20.00	10.29
6-2950 Filing Fees	64.80	58.91	5.89	60.00	4.80
6-3900 Miscellaneous Expenditure	15.90	0.00	15.90	0.00	15.90
<b>6-4100 PANEL EXPENSES</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
6-4300 Printing, Stationery & Postage	206.55	490.91	-284.36	380.00	-173.45
6-4400 Rent	0.00	0.00	0.00	56.00	-56.00
<b>6-4500 S.T.B.A. Pennant</b>	<b>0.00</b>	<b>-155.36</b>	<b>155.36</b>	<b>0.00</b>	<b>0.00</b>
6-6300 Subscriptions & Memberships	309.37	0.00	309.37	80.00	229.37
6-6500 Telephone & Internet	425.70	413.14	12.56	425.00	0.70
<b>6-7000 Trophies and Awards</b>	<b>0.00</b>	<b>600.63</b>	<b>-600.63</b>	<b>595.00</b>	<b>-595.00</b>
<b>Total Expenses</b>	<b>1,748.12</b>	<b>3,034.30</b>	<b>-1,286.18</b>	<b>3,033.00</b>	<b>-1,284.88</b>
<b>Operating Profit</b>	<b>-1,252.14</b>	<b>2,601.69</b>	<b>-3,853.83</b>	<b>-1,898.00</b>	<b>645.86</b>
<b>Net Profit</b>	<b>-1,252.14</b>	<b>2,601.69</b>	<b>-3,853.83</b>	<b>-1,898.00</b>	<b>645.86</b>

## **Appendix 2 - Officiating Panel Report**

Bowls Tasmania South Officiating Panel Report - September 2021

The Bowls South Officiating Panel consists of Helen Ducker, Michael Andersch and Leonie Price.

The Panel conducts meetings at least once a month through the bowling season and appoints Officials for all BTS championship Finals. The Panel appoints Markers for all BTS Singles and Champions of Champions finals, this initiative continues and ensures that singles finals have competent markers.

The Side Captain's Guidelines will continue to be upgraded and will incorporate the changes made to the Conditions of Play.

Details of procedures for results of Pennant Games to be entered in the Bowls Link Program are contained within that document.

The BTS website has been updated and clubs are able to access lists of Officials, Measurers and Markers to assist with the conduct of events held at their clubs.

Forums for Umpires, Measurers, Markers and interested bowlers will be held during November, all qualified Officials are encouraged to attend to update their knowledge, especially when there have been changes to either the Laws or the Conditions of Play. Details of times and locations will be published shortly.

'Notes to Umpires' are sent out regularly, placed on the BTS website and sent to Officials via email (where available).

Should any players or Officials have questions pertaining to the conduct of the game please ask members of the panel for clarification, questions posted on any Social Media will not elicit a response.

Leonie Price  
Chair  
BTS Officiating Panel



### **Appendix 3 - Clearances received between 16 August and 20 September.**

- Peter Clark – Geeveston to Franklin.
- Hugo Connor – Cygnet to Kingborough
- Colin Coulson – Geeveston to Franklin.
- Trudy Davis – Glenorchy Rodman to Claremont
- Theresa Direen – Claremont to Kingborough
- Craig Griggs – Geeveston to Franklin.
- Malinda Howell – Buckingham to Royal Hobart
- Kevin Raby – Buckingham to Claremont
- Phillipa Martyn – Orford to Kingborough
- Philip Brown – Glenorchy Rodman to Claremont
- Emma Burgess – Dover RSL to Franklin
- Paul Shane – St John’s Park to Claremont
- Paul McCann – Sandy Bay to Royal Hobart
- Paul Evans – Buckingham to Glenorchy Rodman
- John Sly – Orford to Sorell
- George Ashwood – Kingborough to Howrah
- David Johns – Taroona to Franklin
- Nadine Seabourne – Dover RSL to Kingborough
- Lindsay McTye – Buckingham to St John’s Park

#### **Interstate moves**

- Nathan Green – Mount Waverley to Beltana
- Michael Green – Mount Waverley to Beltana
- Daniel Stitt – Sorell to South Australia
- Lee Cowie – St. John's Park to Queensland