

Southern Tasmanian Bowls Association Inc.

Trading as:

Bowls Tasmania South

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President: Peter Kirby Secretary: Rob McGuire



Minutes of the Board meeting held electronically via GoToMeeting on Monday 18 May 2020 commencing at 4.35 pm.

Present: Peter Kirby (President), Pat Zapotocky (Deputy President), Ross Bannister, Ken Copleman, Paul Hoddy, Ailsa Milburn, Leonie Price, Malcolm Salier, Tony Fulton and Rob McGuire.

Observers: Nil

Apologies: Nil

Minutes: Moved: Malcolm Salier Seconded: Pat Zapotocky “that the minutes of the meeting held on 20 April 2020 be confirmed.” Carried

Matters Arising:

Sponsorship 2019-20 and beyond

At its meeting in June 2018 the BTS Board agreed that this matter should remain on the agenda for future Board meetings. No further action was taken in regard to this matter at this meeting.

Working with Vulnerable People Card

Under State law, it is understood that BTS Clubs’ Board Members are also required to have a current Working with Vulnerable People Card. Subject to confirmation of same from Bowls Tasmania, Clubs are to be reminded of their obligation and are to advise BTS when all their Board members comply. The Secretary has contacted the Attorney General, Elise Archer to provide confirmation of this however no response has yet been received despite sending her two reminders. Advice has now been received from Bowls Tasmania and communication has been received from Leigh Oswin from Communities Tasmania who has advised as follows:

- Communities, Sport and Recreation encourages all sporting organisations incorporated under the *Associations Incorporation Act* or *Corporations Act* to comply with the *Working with Vulnerable People* legislation, including the adherence to the need for Working with Vulnerable People registration for key people as required.
- Communities, Sport and Recreation also notes the requirement for all ‘Committee Members of Clubs’ to hold Working with Vulnerable People registration under the Bowls Tasmania *Working with Children Policy*.
- The Tasmanian legislation states that registration is required where clubs activity is primarily for children.
- Communities, Sport and Recreation would encourage Bowls South to ensure that bowls in Southern Tasmania is a safe sport for children and vulnerable people to participate in. One step in taking a strategic approach to ensuring the safety of children is to encourage/ensure clubs comply with the Bowls Tasmania policy and the legislation.

It was agreed to advise Clubs that they should comply with Bowls Tasmania policy on this matter.

Appointment of Junior Development Officer

At the January 2020 Board meeting, President Peter Kirby suggested that the BTS Board need to start thinking about the appointment of a Junior Development Officer. This could be a portfolio for a Board member. It was agreed to leave this matter to the new Board.

BTS Working Group - Increased Community Participation at Clubs

At the February 2020 Board meeting, Pat Zapotocky and Trevor Marsh were appointed to this Working Group. No further action has been taken on this matter due to social distancing restrictions currently in place due to the Coronavirus pandemic.

Bowls Tasmania Website Training

At the February 2020 Board meeting, it was agreed to accept the offer of Bowls Tasmania to get the new Regional Bowls Manager to conduct training sessions on the new website in the south in the near future. No further action has been taken on this matter due to social distancing restrictions currently in place due to the Coronavirus pandemic.

BTS Balanced Budget:

At the March 2020 meeting the BTS Board asked the BTS Finance Committee to consider how to raise enough funds to provide for a balanced budget each year rather than the current situation of budgeting for an \$8,000 - \$10,000 loss with the deficit made up from BTS reserves. The BTS Finance Committee has met but does not believe that BTS is in a position to achieve this aim in the next financial year in view of the financial impact of the current Coronavirus pandemic.

Winter Coaching at Howrah Indoor Bowls Centre:

At the March 2020 meeting the BTS Board agreed to ask Howrah if the Coaches Panel free coaching clinics could be run again at the Howrah Indoor Bowls Centre monthly throughout the Winter break. No further action has been taken on this matter at present due to social distancing restrictions currently in place due to the Coronavirus pandemic.

Coronavirus and Lawn Bowls:

At the April 2020 meeting the BTS Board resolved to reaffirm that BTS will continue to follow all Bowls Australia and Bowls Tasmania recommendations in the future in regard to the Coronavirus pandemic.

Since that meeting Bowls Tasmania has:

- Advised Clubs of available Communities, Sport & Recreation grants;
- Run a webinar on the latest information re COVID-19 and lawn bowls. A recording of the webinar was then sent to Clubs;
- Advised Clubs of video conferencing grants available to Clubs;
- Advised Clubs and regions of work with Communities, Sport & Recreation on rules for a return to bowls.
- Advised Clubs and regions of the rules for return to bowls (and subsequent advice that these rules do not apply to indoor centres).

BTS 2019-20 Calendar of Events:

The BTS Match Committee prepared a draft Calendar of Events which was circulated to Board members prior to the meeting. It was agreed to change the calendar so that Women's Thursday Pennant will start on Tuesday 20 October 2020 and not on Thursday 22 October 2020 which is Royal Hobart Show Day. Moved: Ken Copleman Seconded: Ross Bannister "that the amended Calendar of Events be approved subject to any changes required if the Bowls Tasmania 2020-21 calendar is changed". Carried

BTS Annual General Meeting:

The BTS Annual General Meeting will go ahead as planned using GoToMeeting on Sunday 31 May 2020 commencing at 2pm. Clubs were advised of this and none advised that they had any issues with this.

A practice meeting has been organised between 4.30pm and 5.30pm on Sunday 24 May 2020 which will enable Club Delegates (if they want to) to have a practise run using Go To Meeting before the Annual General Meeting. If anyone has any problems hopefully we can sort them out before the actual Annual General Meeting.

It was agreed that Delegates will be asked to raise their hand if they want to speak at the Annual General Meeting and wait until acknowledged by the President before addressing the meeting.

BTS 2019-20 Champion of Champion Championships

Bowls Tasmania is hopeful in conducting its 2019-20 Champion of Champion Singles Championship before the start of next season as State winners go on to compete in the National Champion of Champion Singles Championship. At the April 2020 Board meeting, it was agreed to defer making any decision on finalising the BTS 2019-20 Champion of Champions Singles Championship until further information is received from Bowls Tasmania.

BTS 2019-20 Barefoot Bowls Champion of Champion Championships

The BTS 2019-20 Barefoot Bowls Champion of Champions Championships could not be held as scheduled on 8 April 2020 due to the Coronavirus pandemic. At the April 2020 Board meeting, it was agreed to defer making a decision on whether or not these championships will be played later in the year.

BTS 2019-20 Annual Presentation Cocktail Party

At the April 2020 Board meeting, it was agreed to postpone the BTS 2019-20 Annual Presentation Cocktail Party which was due to be held on Monday 25 May 2020 due to the Coronavirus pandemic. With social distancing restrictions currently in place, it is difficult to see the Tasmanian Government allowing functions for over 150 people to happen before the start of the new season. Moved: Tony Fulton Seconded: Rob McGuire “that the Cocktail Party not be held for the 2019-20 season” Carried

Correspondence:

Inwards:

Bowls Tasmania – Minutes of RCC meeting March 2020 - Noted.

Bowls Tasmania, Communities Tasmania and Attorney General – Working with Vulnerable People Cards and Board Members – Refer Matters Arising above.

Bowls Tasmania – COVID-19 Club Information Webinar - Noted.

Bowls Tasmania – Community access to video conferencing grants – Agreed to apply for a grant and, if successful, make the video conferencing available to all BTS Clubs.

MasterCast – Quote for provision of 250 only “8” badges - Accepted.

Andrew Wilkie MP – Community Update – Agreed to send this information to Clubs.

Bowls Tasmania – Update May 2020 - Noted.

St John’s Park – Proposal that Saturday Pennant Division 7 be reduced to two rinks for discussion at BTS Annual General Meeting – Agenda for Annual General Meeting.

Bowls Tasmania – National and State Events 2020 - Noted.

Bowls Tasmania – Return to Play – Noted.

Bowls Tasmania – Return to Play does not apply to Indoor Centres – Noted.

Bowls Tasmania – Capitations announcement – Noted.

Outwards:

All Clubs – Club Annual Meetings and Coronavirus, Promotions and Relegations for 2020-21 Season, Annual General Meeting Electronically, April 2020 Board Meeting Minutes, Information for 2019-20 Annual Report, Notice of 2019-20 Annual General Meeting, Nominations for Pennant Teams 2020-21, Variation of Playing Times for Pennant Games 2020-21, Reminder for Nominations for BTS Positions 2020-21, Reminder re Annual General Meeting.

Peter Kirby – Working with Vulnerable People Card.

North Hobart, New Norfolk and BTS Statistician – Upholding of North Hobart’s appeal against New Norfolk not selecting its Saturday Pennant Division 4 side on merit versus Kingborough on 15 February 2020.

North Hobart, New Norfolk and BTS Statistician – Upholding of North Hobart’s appeal against New Norfolk for playing an ineligible player in Midweek Division 4 versus Royal Hobart on 14 March 2020 2020.

Moved: Ailsa Milburn Seconded: Ken Copleman “that the inwards correspondence be received and the outwards correspondence be endorsed”. Carried.

Reports:

Finance:

Treasurer Tony Fulton forwarded his report to Board Members prior to the meeting. Moved: Tony Fulton Seconded: Malcolm Salier “that the Treasurer’s Report be accepted and that accounts paid be approved”. Carried

Tony Fulton advised that the BTS Finance Committee had met on 20 May 2019 and prepared a draft budget for 2020--21. BT has advised that it will be decreasing its affiliation fees by approximately 30% in 2020-21 due to reduced costs involved with the cancellation of representative side competitions for this year due to the Coronavirus pandemic along with other assistance through other funding opportunities being made available during this time. BT adult affiliation fees will reduce by \$15 from \$52 to \$37 and junior fees will reduce by \$11 from \$37 to \$26. The Finance Committee has recommended that this be passed on in full to BTS members. BTS has budgeted for a loss of around \$11,300 in 2020-21. Moved: Tony Fulton Seconded: Ailsa Milburn “that the budget for 2020-21 be approved and affiliation fees for 2020-21 for adult members remain unchanged at \$80 less the BT reduction of \$15 (= \$65), that the affiliation fee for juniors remain unchanged at \$44 less the BT reduction of \$11 (= \$33) and that all other fees remain unchanged”. Carried

Moved Tony Fulton Seconded Pat Zapotocky “that the Board recommend to the Annual General Meeting that Honorariums and Allowances for 2020-21 remain unchanged (except for the possible addition of a Junior Development Officer allowance) as follows:

- President Expense Allowance \$600
- Deputy President Expense Allowance \$300
- Secretary \$10,000
- Executive Assistant \$1,000
- Treasurer \$3,000
- Statistician \$5,000
- Assistant Statistician (Results) \$500
- Match Committee (Chair +4) \$1,200
- Green’s Advisory Committee \$400
- Publicity Officer \$250
- Junior Development Officer \$400
- Coaching Panel Expenses (Chair +2) \$200
- Officiating Panel Expenses (Chair + 3) \$800”

Carried

Clearances:

No clearances received.

Match Committee:

Nothing to report.

Officiating Panel:

Nothing to report.

Coaches Panel:

Nothing to report.

Selectors:

No reports received.

Forward Planning:BTS Strategic Plan 2019-23:

The Board started working through the BTS Strategic Plan in November 2019 to ensure that strategies required in the 2019-20 financial year are actioned upon. It had previously been agreed that time will be spent each Board meeting going through the Strategic Plan and allocating tasks as required.

The BTS Calendar of Events for 2020-21 has now been finalised subject to any changes required if the Bowls Tasmania 2020-21 calendar is changed – refer Business Arising above.

The President and Secretary are meeting every Wednesday morning via GoToMeeting to review all BTS Policies – starting with the oldest policies – with the aim of completing such a review before the end of July 2020. The following updated policies were submitted to the BTS Board for its approval.

- Code of Conduct,
- Communications Protocol,
- Delegates Meeting Protocol,
- Disciplinary Policy,
- Representative Players Responsibilities and Code of Conduct, and
- Selectors Coaches and Team Managers.

The minimum qualifications for BTS Coaches should be “Club Coach” accreditation and not “Introductory Coach” accreditation. It was agreed to amend the policy accordingly.

Moved: Tony Fulton Seconded: Rob McGuire “that the updated policies be adopted”. Carried

General Business:Announcement of BTS 2019-20 Bowlers of the Year and Fitzgerald Trophy Winners

It was agreed to announce the winners of the BTS 2019-20 Bowlers of the Year and Fitzgerald Trophy to Clubs, on the BTS website and BTS Facebook page prior to the information becoming public in the BTS 2019-20 Annual Report.

BowlsLink Booking System

Paul Hoddy advised that Bowls Australia is working on an on-line booking system using BowlsLink which will enable Clubs and their members to book rinks at their own Clubs in accordance with the current Coronavirus restrictions.

As this is the last meeting for the current Board, President Peter Kirby thanked all Board members for their contribution and support over the past twelve months. In particular he thanked Ken Copleman who is not seeking re-election, for his efforts particularly in the area of member protection. In return Ken thanked Board members for their friendship and support during his time on the Board.

Date of next meetings: The next Board meetings will be held at 4.30pm on Monday 1 June 2020 and Monday 15 June 2020 electronically via GoToMeeting.

Meeting closed at 5.15 pm.

Confirmed President: / / 2020